

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
October 31, 2018

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on October 31, 2018 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Roger Morgan, Ted Vonk, Steve Heacock, Birgit Klohs, David Slikkers – 6

Board Members Absent: Floyd Wilson Jr.

Also Present:

Jim Gill – President & Chief Executive Officer
Bob Buchanan – Airport Attorney
Brian Picardat – Vice President and Chief Financial Officer
Alex Peric – Vice President and COO
Lisa Carr – Public Safety & Operations Director
Lisa Belt – Human Resources Director
Tara Hernandez – Marketing and Communications Director
Matt Zeilstra – Controller
Rick Aro – Police Chief
Dan Villalobos - Ground Transportation Supervisor
Casey Ries – Engineering & Planning Director
J.J. Swain – IT Manager
Moe Khattak – Business Analyst
Roy Hawkins – Planning Engineer
Laura Feigel – Executive Assistant
Lisa Rauch – HR Administrator
Mershanda LaMar – HR Specialist
Bruce Applebach – Operations Manager
Joe Dancz – Fire Chief
Tony Gutierrez - Captain
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Alicia Roberts – Communications Coordinator
Jeff Phillips – Field Maintenance
Kaitlyn Wheatley - Communications
David DeBoer – Executive Air Transport
Terry Boer – Executive Air Transport
Lance Covey – Kent County EMS
Mark Breukink – Mead & Hunt
Scott Atchison – Downtown Information Center
Chris Reed - Avflight
Krishna Graves – Signature Flight Support
Glory Meyer – Experience GR
Sharon Townsend – Teacher
Mary Kay Shaver – Airport Attorney
Curt Pypa – CH2M
Dr. Todd Chancy
Dan Haight
Gary Gagne

Approval of the Agenda

The agenda was approved and adopted by Mr. Vonk.

Public Comment

Public comment was made by Scott Atchison suggesting a visitor center in Downtown Grand Rapids.

Special Recognition

Joe Dancz introduced Dr. Chancy from HDVCH and Kent County EMS to present the Life Saver Award to Tony Gutierrez and Dan Haight.

Consent Agenda

a) Approval of Authority Board Minutes – September 26

Operations and Marketing Committee Resolutions

- b) Resolution 18-38: East Parking Lot Rehabilitation – Budget Increase
- c) Resolution 18-39: Airfield Pavement Repair
- d) Reports
 - Project/Construction Report
 - Public Safety and Operations Report
 - Financial Statements

Motion by Mr. Koorndyk, supported by Mr. Morgan, that Consent Agenda items a-d be approved. Motion carried.

Public Hearing – 2019 Annual Operation Budget

Motion by Mr. Vonk, supported by Mr. Slikkers, to open public hearing session. Motion by Mr. Vonk, supported by Mr. Slikkers, to close. Motion supported.

Resolution 18-40:

2019 Annual Operating Budget

Motion by Mr. Vonk, supported by Mrs. Klohs, to adopt the 2019 Operating Budget of \$26,266.00. Motion carried.

Resolution 18-41:

2019 Capital Budget

Motion by Mr. Vonk, supported by Mrs. Klohs, to adopt the 2019 Capital Budget of \$67,204,900. Motion carried.

Resolution 18-42:

2020-2024 Capital Improvement Plan

Motion by Mr. Vonk, supported by Mr. Slikkers, to adopt the 2020-2024 Capital Improvement Plan (CIP) of \$351,875,100. Motion carried.

Resolution 18-43:

Huntington Bank Bond Registrar

Motion by Mr. Vonk, supported by Mrs. Klohs, to approve the resolution ratifying and confirming Huntington Bank as Bond Registrar and paying agent for the authority's outstanding debt. Motion carried.

Resolution 18-44:

Selection of Auditing Firm

Motion by Mr. Vonk, supported by Mrs. Klohs, to approve an agreement with Plante Moran to provide financial auditing services in the amount of \$116,850 for a three year period with services provided from their Grand Rapids office. Motion carried.

President and CEO Report

Mr. Gill presented the President and CEO report to the Board.

Closed Meeting Motion

Mr. Slikkers moved that the Board go into closed session for the purpose of considering material exempt from discussion or disclosure by state or federal statute under Section 8(h) of the Michigan Open Meetings Act, such material being information or records subject to the attorney-client privilege under Section 13(g) of the Michigan Freedom of Information Act.

Motioned by roll call, 6 yeas, 0 nays

Closed Session held followed by return to public session at 11:35 a.m.

Motioned by roll call, 6 yeas, 0 nays

Adjournment of Pubic Meeting

The meeting was adjourned at 11:36 a.m.

APPROVAL: _____
Floyd Wilson, Jr., Recording Secretary to the Board

maw