

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Wednesday, April 15, 2020
8:00 a.m.**

Present: Floyd Wilson Jr., Doug Small (via Microsoft Teams), Roger Morgan (via phone), Dan Koorndyk

Also Present: Tory Richardson, Alex Peric, Brian Picardat, Tara Hernandez (via Teams), Casey Ries, Lisa Carr, Tim Haizlip, Clint Nemeth (Via Teams), Tom Cizauskas (via Teams), Margie Witbeck (via Teams)

4-1 Meeting Minutes

The Operations and Marketing Committee minutes of February 19, 2020 were approved as submitted.

4-2 Public Comment

No public comment.

4-3 Resolution 20-14: Gerald R. Ford Statue Base

Mr. Ries explained that the Grand Rapids Community Legends (GRCL) approached the Authority with an opportunity to recognize the airport's namesake, President Gerald R. Ford, with a bronze statue. Under collaboration with GRCL, the Authority will prepare a site and build a base for the statue. The designated space and design of the statue base will be placed directly below the parking garage welcome wall. This work has been completed by TowerPinkster. In August 2018, the Board approved an on-call construction services contract with Owen Ames Kimball (O-A-K). O-A-K has provided not-to-exceed pricing for the statue base and will negotiate with specialized contractors. The statue will be ready for placement at the airport in August 2020. A 2020 capital budget amendment is required to adjust the budget amount to the construction contract value of \$348,877 (down from the original cost design).

Motion by Mr. Morgan, supported by Mr. Small, the approval of a contract change order with Owen Ames Kimball for the construction of a base and bench for a Gerald R. Ford bronze statue and a capital budget amendment. Motion carried.

4-4 Resolution 20-15: Parking Garage Maintenance

Mr. Haizlip said that in October 2019, the approved 2020 Capital Improvement Budget included \$300,000 for parking garage level 4 maintenance, which included the removal and replacement of the level 4 floor sealer. An analysis of parking garage level 4, completed in January, concluded that the floor sealer did not need to be removed or replaced. However, the same analysis identified several preventative maintenance items that could be completed now. Levels 3 and 4 of the parking garages were closed in March 2020 due to Covid-19, therefore staff recommends expediting efforts to complete the suggested parking garage maintenance tasks at this time. Some parking garage maintenance items, such as cross walk striping, will be performed by airport maintenance staff. Other complex items, such as expansion joint repair, will require a specialized contractor. In accordance with airport purchasing policies, a parking garage maintenance contractor will be solicited and contracted to perform parking garage maintenance and support the work of airport maintenance staff. The contractor will be paid at cost for services performed, not to exceed \$150,000.

Motion by Mr. Morgan, supported by Mr. Small, the approval of purchase orders, in accordance with procurement policies, not to exceed \$150,000 for parking garage maintenance. Motion carried.

4-5 **Major Contract Summary**

Mr. Ries asked if there were any questions or concerns regarding the Major Contract Summary.

There were no questions or concerns.

4-7 **Project/Construction Report**

Mr. Ries asked if there were any questions or concerns regarding the Project/Construction Report.

There were no questions or concerns.

4-8 **Other**

Meeting adjourned at 8:45 a.m.

maw