

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, April 28, 2021**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on April 28, 2021 at 8:30 a.m.

**Present:** Tory Richardson - President and CEO  
Alex Peric - Vice President and COO  
Matt Zeilstra – Interim CFO  
Mary Kay Shaver – Airport Attorney  
Margie Witbeck – Executive Assistant  
Casey Ries – Engineering and Planning Director  
Lisa Carr – Public Safety & Operations Director  
Mo Lynch – Human Resources Director  
Tom Hatfield – Interim Maintenance Director  
Stephen Clark – Director of Commercial Development  
Dan Villalobos – Terminal Operations Supervisor  
Moe Khattak – Manager of Business Analytics & Strategy  
Tom Cizauskas – Purchasing Manager  
Clint Nemeth – Engineering Manager  
Ann Biafore – Administrative Specialist  
JJ Swain – IT Manager  
Jon Couchenour – IT Helpdesk Technician  
Michelle Baker – Environmental Manager  
Laura Feigel – Executive Assistant  
Pat Howe – Network & Security Administrator  
Lisa Rauch – HR Administrator  
David Cripps – Facilities Manager  
Mary Ann Sabo – Sabo PR  
John Oliver  
Kelly Jost  
Nicholas Patterson  
Allan Gray  
Brian Picardat  
616-560-0141  
616-481-6876  
616-485-1432

Mr. Koorndyk asked for a roll call for Board members in attendance.

Present On-site: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7  
Absent: 0

**4-1 Approval of the Agenda**

Motion by Mrs. Klohs, supported by Mr. Small, the approval of the agenda. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7  
Nays: 0

**4-2 Public Comment**

No public comment.

4-3 **Consent Agenda**

- a) Approval of Authority Board Minutes – March 31, 2021

**FINANCE AND LEGISLATIVE COMMITTEE**

- b) **Resolution 20-11:** AvFlight – Lease Assignment, Assumption, and Amendment

**OPERATIONS AND MARKETING COMMITTEE**

- c) **Resolution 21-12:** AOC Phase 1 – Construction Administration  
d) **Resolution 21-13:** AOC Phase 1 – Construction Contract  
e) Reports
- Project/Construction Report
  - Federal Inspection Station – Phase 1 Dashboard
  - Public Safety and Operations Report
  - Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Small, the approval of Consent Agenda items a - e. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7  
Nays: 0

4-4 **President and CEO Report**

Mr. Richardson presented the President and CEO report to the Board.

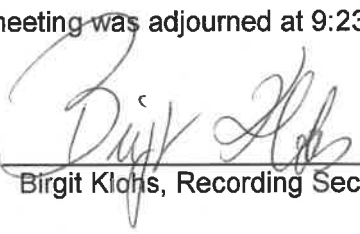
4-5 **Other Business**

No other business was discussed.

4-6 **Adjournment**

The meeting was adjourned at 9:23 a.m.

APPROVAL:

  
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Birgit Klohs, Recording Secretary to the Board

maw