

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Gerald R. Ford International Airport, 5500 44th Street, Grand Rapids, MI 49512;
International Room
Wednesday, August 31, 2022

A quorum being present, and in accordance with notice being duly given, Mr. Koorndyk called the meeting of the Authority Board to order on August 31, 2022, at 8:30 a.m.

Mr. Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Dan Koorndyk, Birgit Klohs, Roger Morgan, Emily Brieve, Doug Small, Pete Beukema - 6

Board Absent: Mike Verhulst - 1

Staff Present: Tory Richardson - President and CEO
Alex Peric - Vice President and COO
Maria Kim - Chief Financial Officer
Matt Zeilstra - Controller
Lisa Carr - Public Safety and Operations Director
Casey Ries - Engineering and Planning Director
Heather Day - Human Resources Director
Tom Cizauskas - Business Administration Manager
Clint Nemeth - Engineering Manager
Shelly Davis - Staff Accountant
Lisa Rauch - Senior Human Resources Generalist
Haley Abbas - Marketing and Communications Manager
Laura Fiegel - Business Affairs Coordinator
Madyson Mansfield - Human Resources Generalist
Heidi Groenboom - Communications and Events Associate
Trevor Dowden - Staff Accountant
AJ Nye - Procurement Specialist
Jim Weiler - Airfield Design and Construction Project Manager
Jeff Berghage - Facility Design and Construction Project Manager
Margie Witbeck - Executive Assistant

Others Present: John Oliver (Northern Jet), Mary Ann Sabo (Sabo PR)

8-1 Approval of the Agenda

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Birgit Klohs, Roger Morgan, Emily Brieve, Doug Small, Pete Beukema - 6

8-2 Public Comment

No public comment

8-3 **Consent Agenda**

- a) Approval of Authority Board Minutes – June 29, 2022

FINANCE AND LEGISLATIVE COMMITTEE

- b) **Resolution 22-22:** Hudson Retail Concession Agreement Amendment
c) **Resolution 22-23:** HMS Host Concession Agreement Amendment

OPERATIONS AND MARKETING COMMITTEE

- d) **Resolution 22-25:** 2022 Grant Programs
- e) **Resolution 22-26:** Snow Removal Services
- f) **Reports**
 - Project/Construction Report
 - Project Status Report
 - Public Safety and Operations Report
 - Aviation Activity Report
 - Media Report

Motion by Mr. Mogan, supported by Mrs. Klohs, the approval of Consent Agenda items a - f. Motion carried.

Roll Call: Dan Koorndyk, Birgit Klohs, Roger Morgan, Emily Brieve, Doug Small, Pete Beukema - 6

8-4 **Resolution 22-24:** Notice of Intent to Issue Bonds
Approved June 29, 2022 Finance and Legislative Committee

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval to publish the Notice of Intent to Issue Bonds. Motion carried.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve, Birgit Klohs – 6

Nays: 0

Absent: Mike Verhulst - 1

8-5 **Resolution 22-27:** Issuance of Series 2022 Airport Revenue Bonds

Motion by Mrs. Klohs, supported by Mrs. Brieve, to approve the issuing of Revenue Bonds, Series 2022, and authorize the staff to request the Kent County Board of Commissioners to pledge the County's full faith and credit and to approve the issuance of the Series 2022 Bonds. Motion carried.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve, Birgit Klohs – 6

Nays: 0

Absent: Mike Verhulst - 1

8-6 **Resolution 22-28:** Notice of Public Hearing & Plan of Financing for a Bond Issue

Motion by Mrs. Klohs, supported by Mr. Small, the approval to publish the Notice of Public Hearing & Plan of Financing for a bond Issue. Motion carried.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve, Birgit Klohs – 6

Nays: 0

Absent: Mike Verhulst

8-7 President and CEO Report

Mr. Richardson reviewed the CEO report.

8-8 Other Business

No other business was discussed.

8-9 Adjournment

The meeting was adjourned at 9:20 a.m.

APPROVAL:



Birgit Klohs, Recording Secretary to the Board

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