

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY  
OPERATIONS AND MARKETING COMMITTEE MINUTES  
Wednesday, December 11, 2019  
1:30 p.m.**

Present: Roger Morgan, Dan Koorndyk

Also Present: Tory Richardson, Alex Peric, Brian Picardat, Tara Hernandez, Casey Ries, Lisa Carr, Tim Haizlip, Allan Fawcett, Roy Hawkins, Stephen Clark, Moe Khattak, Tom Cizauskas, Matt Zeilstra, Dan Villalobos, Clint Nemeth, Bruce Applebach, Keith Brock, Ron Arnon, Margie Witbeck, Harry Matthews from GVSU

**12-1 Meeting Minutes**

The Authority Operations and Marketing Committee minutes of November 20, 2019 were approved as submitted.

**12-2 Public Comment**

No public comment.

**12-3 Resolution 19-49: Additional Parking Structure – Design Amendment**

Mr. Ries explained that the current parking structure is limited by line of sight impacts from the tower. The demand for close in, covered parking continues to exceed available capacity, particularly during the winter months. He said that in May and August 2019, the Board approved a planning contract with TFC&H for additional parking structure consulting services. This work has been completed with parking garage infrastructure development priorities identified. Mr. Ries said that this amendment adds East Lot parking garage design phase services through construction document and bid phase plus North Lot parking garage primary design phase services through schematic design. This two-tier approach provides for parallel preliminary design services, including geotechnical investigation, for flexibility of the parking development program. The 2020 capital budget includes cost for these design efforts.

Motion by Mr. Morgan, supported by Mr. Koorndyk, for approval of an amendment with Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) for additional parking garage design and bid phase services not to exceed \$4,450,000, and authorization for the President & CEO to sign.

**12-4 Resolution 19-50: Environmental Services Contract Amendment**

Mr. Ries explained that in December 2014, the Board approved a contract with LimnoTech, Inc. for Environmental Services and that most of the contract deals with field work, storm water monitoring, and report submittals associated with the NPDES Permit. The initial contract was for a three-year period with two, one-year optional renewals. Due to the current state of NPDES and MS4 permit negotiations with the Michigan Department of Environment, Great Lakes, and Energy (EGLE), staff recommends extending the contract one additional year with qualification-based procurement in 2020.

Motion by Mr. Morgan, supported by Mr. Koorndyk, for approval of a contract amendment for Environmental Services for 2020. Motion carried.

**12-5 Resolution 19-51: FAA New Control Tower Siting Study Non-Federal – Reimbursable Agreement**

Mr. Hawkins explained that in 2008, GFIAA began working with the FAA Airport Facilities Terminal Integration Laboratory (AFTIL) to site a new Air Traffic Control Tower (ATCT) at GRR. Three potential locations on the east side of the airfield were selected. Due to FAA budgetary constraints the AFTIL

ATCT siting process was placed on hold. He added that June 2019 GFIAA and AFTIL staff met to review the three locations and set a date for final site selection to take place at the AFTIL. GFIAA staff has been working with FAA to develop the agreement and GFIAA staff and legal counsel have reviewed the proposed Reimbursable Agreement. The cost of the AFTIL ATCT sitting study is estimated to cost \$543,822.22.

Motion by Mr. Morgan, supported by Mr. Koorndyk, for approval of a non-federal reimbursable agreement between the United States Department of Transportation – Federal Aviation Administration (FAA) and the Gerald R. Ford International Airport Authority (GFIAA). Gerald R. Ford International Airport (GRR), Grand Rapids, Michigan and authorization for the President and CEO to sign. Motion carried.

#### **12-6 Resolution 19-48: Appointment of General Counsel**

Mr. Koorndyk had previously reviewed Resolution 19-48 at the November 27 Finance Committee but wanted to review it at the Operations and Marketing Committee as well. He said that Mary Kay Shaver of Varnum LLP, has been appointed as Authority Counsel.

#### **12-7 Winter Operations**

Mr. Peric reviewed a PowerPoint presentation of the winter operations at the airport.

#### **12-8 Airport Art Committee Update**

Mrs. Hernandez introduced Henry Mathews from GVSU and together, they shared different options of murals that will be located on the wall of Concourse B, leading to the gates.

#### **12-9 Major Contract Summary**

Mr. Nemeth reviewed the Major Contract Summary.

#### **12-10 Project/Construction Report**

Mr. Ries reviewed the Project/Construction Report.

#### **12-11 Other**

Meeting adjourned at 2:30 p.m.

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