

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, February 24, 2021**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on February 24, 2021 at 8:30 a.m.

**Present:** Tory Richardson - President and CEO  
Alex Peric - Vice President and COO  
Matt Zeilstra – Interim CFO  
Mary Kay Shaver – Airport Attorney  
Margie Witbeck – Executive Assistant  
Casey Ries – Engineering and Planning Director  
Lisa Carr – Public Safety & Operations Director  
Mo Lynch – Human Resources Director  
Tim Haizlip – Maintenance Director  
Stephen Clark – Director of Commercial Development  
Dan Villalobos – Terminal Operations Supervisor  
Ashley Lucas – Operations Manager  
Moe Khattak – Manager of Business Analytics & Strategy  
Tom Cizauskas – Purchasing Manager  
Clint Nemeth – Engineering Manager  
Ann Biafore – Administrative Specialist  
JJ Swain – IT Manager  
Jon Couchenour – IT Helpdesk Technician  
Michelle Baker – Environmental Manager  
Laura Feigel – Executive Assistant  
Pat Howe – Network & Security Administrator  
Lisa Rauch – HR Administrator  
Mary Ann Sabo – Sabo PR  
Kelly Jost – C&S  
Cascade Supervisor Grace Lesperance  
Patti Baldwin  
Unknown  
Burger Drive  
Larry Booker – SP Plus  
John Oliver  
616-233-6078  
313-282-5748  
616-560-0141

Mr. Koorndyk welcomed everyone and announced that GFIAA has received the MDOT Airport of the Year – Air Carrier Category Award.

Mr. Koorndyk asked for a roll call for Board members in attendance.

Member Klohs stated she was attending the meeting from Grand Rapids, Michigan  
Member Beukema stated he was attending remotely from Zeeland Township, Michigan  
Member Small stated he was attending remotely from Grand Rapids Township, Kent County  
Member Brieve stated she was attending remotely from Caledonia, Michigan  
Member Morgan stated he was attending remotely from Courtland Township, Rockford, Michigan

Vice Chair Wilson stated he was attending from Grand Rapids, Michigan

Chair Koorndyk stated he was attending from Grand Rapids, Michigan

Present: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mr. Vonk, Mr. Beukema – 7

Absent: 0

2-1 **Approval of the Agenda**

Motion by Mrs. Klohs, supported by Mr. Wilson, the approval of the agenda. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7  
Nays: 0

2-2 **Public Comment**

Cascade Township supervisor, Grace Lesperance, noted that she doesn't know anyone on the Airport Board or staff and stated that she would like to discuss the ongoing PFAS issue.

2-3 **Consent Agenda**

a) Approval of Authority Board Minutes – January 27, 2021

**FINANCE AND LEGISLATIVE COMMITTEE**

b) **Resolution 21-2:** Tackl – IT, LLC – Lease Agreement

**OPERATIONS AND MARKETING COMMITTEE**

c) **Resolution 21-5:** SP Plus Corporation – First Amendment of Operating Agreement

d) Reports

- Project/Construction Report
- Federal Inspection Station – Phase 1 Dashboard
- Public Safety and Operations Report
- Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Small, the approval of Consent Agenda items a - d. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7  
Nays: 0

2-4 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.


2-5 Other Business

No other business was discussed.

2-6 Adjournment

The meeting was adjourned at 9:23 a.m.

APPROVAL:



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Birgit Klohs, Recording Secretary to the Board