

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Wednesday, March 24, 2021
7:30 a.m.**

Present: Tory Richardson, Alex Peric, Lisa Carr, Casey Ries, Tim Haizlip, Matt Zeilstra, Stephen Clark, JJ Swain, Tom Cizauskas, Tom Hatfield, Moe Khattak, Michelle Baker, Clint Nemeth, Jon Couchenour, Pat Howe, Laura Feigel, Margie Witbeck, Nicole Slivka, David Cripps, 14707254714, 16163757023, 13132825748, Allan Gray, David Caldon, Jeff Edwards, Mike Mraz, 16164529788

Mr. Wilson asked for attendance by roll call.

Member Mr. Small stated he was attending the meeting remotely from Grand Rapids, Michigan
Committee Chair Wilson said he was attending remotely from Grand Rapids, Michigan

3-1 Meeting Minutes

The Operations and Marketing Committee minutes of February 17, 2021 were approved as submitted. Motion by Mr. Small, supported by Mr. Wilson. Motion carried.

3-2 Public Comment

No public comment.

3-3 Resolution 21-7: Aviator Way Rehabilitation and Gateway Dr.

Mr. Nemeth said the West Michigan Aviation Academy (WMAA) is currently constructing a new aviation hangar south of Ramp No. 5. To support the project, the airport committed to rehabilitating Aviator Way, constructing sidewalk and pedestrian crosswalks for the new hangar. The airport publicly advertising the project, and staff is recommending the work be awarded to the low bid contractor, Kamminga & Roodvoets.

Motion by Mr. Small, supported by Mr. Wilson, the approval of a contract with Kamminga & Roodvoets in the amount of \$108,015.50, to rehabilitate Aviator Way, construct sidewalk and pedestrian crosswalk from WMAA school to their new hangar and ratify authorization for the President and CEO to sign. Motion carried.

3-4 Resolution 21-8: Elevator/Escalator Maintenance Services

Mr. Haizlip said that a request for bids was issued for elevator and escalator maintenance services and after receiving three proposals, staff is recommending the contract to be awarded to KONE, Inc. This will be a 3-year contract to inspect and maintain the Airport's 14 elevators and 4 escalators. First year annual cost for Elevator and Escalator Maintenance Services are \$103,400.

Motion by Mr. Small, supported by Mr. Wilson, the approval of an agreement with KONE, Inc. for elevator and escalator maintenance services in the amount of \$103,400 and authorization for the President and CEO to sign. Motion carried.

3-5 Resolution 21-9: Landscape Management Services

Mr. Haizlip said that a request for proposals was issued for a landscape management service and after receiving six proposals, staff is recommending the contract be awarded to Harder and Warner Landscape. This will be a 3-year contract to maintain the Airport's

68 acres of manicured lawn and landscaped areas. First year annual cost for Landscape Management Services are \$135,000.

Motion by Mr. Small, supported by Mr. Wilson, the approval of an agreement with Harder and Warner Landscape for landscape management services in the amount of \$135,000 and authorization for the President and CEO to sign. Motion carried.

3-6 **Resolution 21-10:** Grant Offer Acceptance – 2019 Airport Improvement Program Supplemental Funds

Mr. Reis said that staff submitted an AIP funding application for \$5,000,000 for the FIS construction project.

Motion by Mr. Small, supported by Mr. Wilson, the acceptance of a 2019 FAA Airport Improvement Program (AIP) supplemental funds grant offer in the amount of \$5,000,000 and authorize the President & CEO to sign all associated documents. Motion carried.

3-7 RDG-GRFIA, L.L.C.- Development Agreement

Mr. Peric said that Rockford would like to enter into a development agreement for a development center on the corner of Patterson Ave. and J. Oostema Blvd. The development is expected to be completed in 7 years. The development will include a new entrance to the Airport, a hotel, a gas station/convenience store, and a restaurant. He said the first phase is anticipated to be completed within 18-24 months.

3-8 PFAS Investigation Derived Waste (IDW) Disposal

Ms. Baker said that three phases of investigation for PFAS have been completed. While waiting for disposal guidance from EPA, staff have stored 102 drums of investigation-derived wastewater (72 drums) and soil (30 drums) on-site. Guidance was issued in January 2021 and staff recommends disposing water via treatment and discharge and soil in a hazardous waste landfill, in accordance with that guidance.

3-9 Easements to County, April 2021

Mr. Nemeth said that an easement will be granted, by the Kent County Board of Commissioners at their April meeting, to Consumers Energy for electrical service to the West Michigan Aviation Academy (WMAA) Hangar.

3-10 Jet Bridge Rehabilitation

Mr. Haizlip said that one jet bridge (A7) has been refurbished in-house which incurred a \$7,500 savings by not hiring an outside company to complete the job. All materials were locally sourced.

3-11 Other

No additional business was discussed.

Meeting adjourned at 8:03 a.m.

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