

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, June 26, 2019**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on June 26, 2019 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk,  
Steve Heacock, Birgit Klohs – 5

**Absent:** Roger Morgan - 1

**Also Present:**

Mary Kay Shaver – Airport Attorney  
Brian Picardat – Interim President and CEO  
Alex Peric – Vice President and COO  
Tara Hernandez – Marketing and Communications Director  
Allan Fawcett – Interim Human Resource Director  
Matt Zeilstra – Controller  
Lisa Carr – Public Safety and Operations Director  
Dan Villalobos - Ground Transportation Supervisor  
Casey Ries – Engineering and Planning Director  
J.J. Swain – IT Manager  
Moe Khattak – Business Analyst  
Roy Hawkins – Planning Engineer  
Margie Witbeck – Executive Assistant  
Laura Feigel – Executive Assistant  
Ryan Schaner – Engineering Tech  
Mershanda LaMar – HR Specialist  
Clint Nemeth – Engineering Manager  
Stephen Clark – Business Development Manager  
Tom Cizauskas – Purchasing Manager  
Susan Sherman – Communications Coordinator  
Glory Meyer – Experience GR  
Sharon Townsend – Teacher  
Chris Reed– Avflight  
Tom Meordyk – Citizen  
Keith Potter – MMRMA  
Toni Martin – Aon  
Steve Peterson – Cascade  
Tim W – IIA  
Scott Bolger – Gallagher  
John Oliver – Citizen  
Glory Meyer – EXGR  
Chris Reed – AvFlight  
Bob Koller - C&S  
Krisha Graves – Signature  
Anna Keller – Intern  
AJ Nye - Intern

**6-1 Approval of the Agenda**

The agenda was approved and adopted by Mr. Wilson.

6-2 **Public Comment**

No public comment.

6-3 **Consent Agenda**

a) Approval of Authority Board Minutes – May 29, 2019

**Operations and Marketing Committee Resolutions**

b) Resolution 19-25: FBO Apron and Taxiway Connector Construction Project Contract

c) Resolution 19-26: FBO Apron and Taxiway Connector Contract Amendment No. 2-  
Construction Administration

d) Resolution 19-27: Alternate Communication Center (ACC) and IT Closet – Construction

**Finance and Legislative Committee Resolutions**

e) Resolution 19-22: Ground Transportation Agreement with Lyft

f) Resolution 19-23: Authority Insurance Renewal

g) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Aviation Activity Report
- Financial Statements

Motion by Mr. Wilson, supported by Mrs. Klohs, that Consent Agenda items a-g be approved. Motion carried.

6-4 **Resolution 19-24:** Grant Offer Acceptance – Terminal Apron Reconstruction, 2019

Motion by Mr. Wilson, supported by Mrs. Klohs, to accept an Airport Improvement Program (AIP) grant offer for the Terminal Apron Reconstruction project. Motion carried.

6-5 **President and CEO Report**

Mr. Picardat presented the President and CEO report to the Board.

6-6 **Other**

Mr. Koorndyk shared that the CEO search is underway, and interviews will be taking place soon.

6-7 **Adjournment**

The meeting was adjourned at 8:47 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board