

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Wednesday, November 27, 2019

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on November 27, 2019 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk,
Steve Heacock, Roger Morgan, Birgit Klohs

Also Present:

Mary Kay Shaver – Airport Attorney
Tory Richardson – President and CEO
Brian Picardat – CFO
Alex Peric – Vice President and COO
Tara Hernandez – Marketing and Communications Director
Allan Fawcett – Interim Human Resource Director
Matt Zeilstra – Controller
Dan Villalobos - Ground Transportation Supervisor
Casey Ries – Engineering and Planning Director
Moe Khattak – Business Analyst
Margie Witbeck – Executive Assistant
Laura Feigel – Executive Assistant
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Tom Cizauskas – Purchasing Manager
Susan Sherman – Communications Coordinator
Alicia Roberts – Communications Coordinator
Bill Nowicki – Police Chief
Rich Atha - LEO
Chad Kooyer - LEO
Keith Brock – Field Maintenance
Rich Bostwick - Delta
Lisa Verhil – Experience GR
Ta’Niya Lomax – Citizen
Tracy Lomax – Citizen
James Wajda – Prospect
Sonja Vanderaa – Prospect
David Turch – David Turch and Associates

11-1 Approval of the Agenda

The agenda was approved and adopted by Mr. Wilson.

11-2 Public Comment

No public comment.

11-3 Special Presentation

Tara Hernandez presented SOARING awards to Ta’niya Lomax and Chad Kooyer.

11-4 Consent Agenda

a) Approval of Authority Board Minutes – October 30, 2019

FINANCE AND LEGISLATIVE COMMITTEE

- a) 19-38 Smarte Carte, Inc. – Concession Agreement
- b) 19-39 McFarland-Johnson, Inc. – Professional Planning Services Contract (Economic Market Analysis & Land Development Strategy)
- c) 19-40 Prospect Airport Services – Skycap Services Agreement Extension
- d) 19-41 Federal Express Corporation – Air Cargo and Trade Center Second Lease Renewal Agreement
- e) 19-42 Steelcase Inc. – Hangar Lease First Renewal Agreement

OPERATIONS AND MARKETING COMMITTEE

- f) 19-43 Field Maintenance – Upgrades to Fuel Farm
- g) Reports
 - Project/Construction Report
 - Gateway Transformation Phase 2 Dashboard
 - Public Safety and Operations Report
 - Aviation Activity Report
 - Financial Statements

Motion by Mr. Wilson, supported by Mr. Heacock, that Consent Agenda items a-g be approved. Motion carried.

11-5 Concourse A Update

Mr. Ries provided an update of Concourse A with a presentation.

11-6 Legislative Update

Mr. David Turch provided a legislative update to the Board.

11-7 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.

11-8 Adjournment

The meeting was adjourned at 9:40 a.m.

APPROVAL: _____

Ted Vonk, Recording Secretary to the Board

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