

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
FINANCE AND LEGISLATIVE COMMITTEE MINUTES
DoubleTree by Hilton, 4747 28th Street SE, Grand Rapids, MI, 49512
Wednesday, January 26, 2022
7:30 a.m.**

Board Present: Birgit Klohs, Peter Beukema, Emily Brieve, Dan Koorndyk - 4

Staff Present: Tory Richardson, Matt Zeilstra, Casey Ries, Margie Witbeck, Tom Cizauskas,
Laura Feigel

Others Present: Curtis Faircloth (Tackl Health), Lauren Hetzel (Tackl Health)

1-1 Review and Approval of Meeting Minutes

Motion by Mrs. Brieve, supported by Mr. Beukema, the approval of the Finance and Legislative Committee meeting minutes of December 15, 2021. Motion carried.

1-2 Public Comment

No public comment

1-3 Resolution 22-3: Tackl – IT, LLC – Lease Agreement

Mr. Cizauskas said that the Airport would like to extend and expand the relationship with Tackl Health. Tackl Health provides drive-thru testing services. Mrs. Feigel said that Tackl will also occupy an empty space in the terminal building near the baggage claim. Partnering with Spectrum Health, it will offer employee drug testing and physicals, telehealth services, light pharmacy products, local health and wellness specialty products, full body 3D fitness scanner, and a stretch lab. Mr. Curtis Faircloth and Ms. Lauren Hetzel with Tackl Health introduced themselves and said they are excited for the partnership with the Airport and Spectrum Health.

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval to authorize the President and CEO to enter into a new Lease Agreement between the Gerald R. Ford International Airport Authority and Tackl-IT, LLC (d/b/a Tackl Health). Motion carried.

1-4 Resolution 22-4: Amended and Restated Bylaws of the Gerald R. Ford International Airport

Mr. Richardson said that the Bylaws of the Airport were adopted in 2015 and that several procedural and administrative changes have been identified requiring the need to amend. Staff and legal counsel coordinated the changes and staff recommends the amended document.

Motion by Mr. Beukema, supported by Mrs. Brieve, the amended and restated Bylaws of the Gerald R. Ford International Airport. Motion carried.

1-5 Resolution 22-5: Revisions to Standing Rules of the Airport Authority

Mr. Richardson said the Standing Rules of the Airport were adopted in 2015 and that several procedural and administrative changes have been identified requiring the need to amend. Staff and legal counsel coordinated the changes and staff recommends the revised document.

Motion by Mr. Beukema, supported by Mrs. Brieve, the revisions to standing rules of the Airport Authority. Motion carried.

1-6 Resolution 22-6: Delegation Authority to Chief Executive Officer

Mr. Richardson proposed that this be an annual resolution reviewed and approved by the Board to delegate certain powers to the Chief Executive Officer to promote efficiency and minimize disruption to the operations of the Authority. Staff and legal counsel collaborated to develop the proposed resolution and staff recommends approval.

Motion by Mr. Beukema, supported by Mrs. Brieve, the delegation authority to the Chief Executive Officer. Motion carried.

1-7 Financial Update

Mr. Zeilstra provided a financial update including advising the committee the audit is planned to be conducted on site in April.

1-8 Other

No other business was discussed.

Meeting adjourned at 8:04 a.m.

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