

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Wednesday, February 26, 2020

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on February 26, 2020 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk,
Roger Morgan, Birgit Klohs, Doug Small

Also Present:

Mary Kay Shaver – Airport Attorney
Tory Richardson – President and CEO
Alex Peric – Vice President and COO
Brian Picardat – Vice President and CFO
Tara Hernandez – Marketing and Communications Director
Tim Haizlip – Director of Maintenance
Allan Fawcett – Interim Human Resource Director
Casey Ries – Engineering and Planning Director
Lisa Carr – Public Safety & Operations Director
Matt Zeilstra – Controller
Dan Villalobos - Ground Transportation Supervisor
Moe Khattak – Business Analyst
Margie Witbeck – Executive Assistant
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Tom Cizauskas – Purchasing Manager
Susan Sherman – Communications Coordinator
Alicia Roberts – Operations Coordinator
Bill Nowicki – Police Chief
JJ Swain – IT Manager
Bruce Applebach – Operations Manager
Joe O'Neil – Trusted Agent
Paul Beauchamp – Airport Security Coordinator
KJ Nalback – Building Maintenance Supervisor
Joe Dancz – Fire Sheriff
Lisa Verhil – Experience GR
Sharon Townsend – Teacher
Doug Sluiter – Tower Pinkster
Laura Bassett – Dickinson Wright
Scott Inman – Enterprise Holdings
John Oliver – Citizen
Daryl Vogel– Gilda's Club
Michelle LaJoye-Young – Kent County Sheriff

2-1 Approval of the Agenda

The agenda was approved and adopted by Mr. Wilson.

2-2 Public Comment

No public comment.

2-3 **Special Presentations**

Mr. Ries presented various staff with an award for their roles in Project Elevate.

Mr. Koorndyk presented a check in the amount of \$800 for the Kent County Sheriff's benevolent fund and he presented another check in the amount of \$800 for the Gilda's Club of Grand Rapids.

2-4 **Consent Agenda**

a) Approval of Authority Board Minutes – December 18, 2019

FINANCE AND LEGISLATIVE COMMITTEE

- b) Resolution 20-3: Notice of Public Hearing & Plan of Finance for a Bond Issue
- c) Resolution 20-4: Issuance of the 2020 Airport Revenue Bonds
- d) Resolution 20-5: Airport Dimensions – Common Use Lounge Concessions Agreement
- e) Resolution 20-6: Clear Channel Airports – Advertising Concessions Agreement
- f) Resolution 20-7: Hudson Group – First Amendment to Terminal Retail Concession Agreement

OPERATIONS AND MARKETING COMMITTEE

- g) Resolution 20-8: Air Service Development Program Agreement – Allegiant Air
- h) Resolution 20-9: FIS Phase 1 – Design Contract
- i) Resolution 20-10: Operations Facility – Design
- j) Resolution 20-11: FBO Apron Fence
- k) Resolution 20-12: AOA Security Gate Improvements
- l) Reports
 - Project/Construction Report
 - Gateway Transformation Phase 2 Dashboard
 - Public Safety and Operations Report
 - Aviation Activity Report

Mr. Koorndyk removed items b and c from the consent agenda.

Motion by Mr. Wilson, supported by Mrs. Klohs, that Consent Agenda items a, d, e, f, g, h, i, j, k, l be approved. Motion carried.

Mr. Koorndyk asked for a roll call vote on items b and c.

Roll call vote to approve item b - Resolution 20-3: Notice of Public Hearing & Plan of Finance for a Bond Issue.

Motion by roll call, 6 yeas, 0 nays. Motion carried.

Roll call vote to approve item c - Resolution 20-4: Issuance of the 2020 Airport Revenue Bonds.

Motion by roll call, 6 yeas, 0 nays. Motion carried.

2-5 **Resolution 20-13: Ratification of Staffing Services Agreement with Experience Grand Rapids**

Mr. Small announced he will abstain from voting.

Motion by Mrs. Klohs, supported by Mr. Wilson, the approval to authorize the President and CEO to enter into a Common Use Lounge Concessions Agreement between the Gerald R. Ford International Airport Authority and ALD Development Corporation, d/b/a Airport Dimensions. Motion carried.

2-6 **President and CEO Report**

Mr. Richardson presented the President and CEO report to the Board.

2-7 **Other Business**

No other business was discussed.

2-8 **Adjournment**

The meeting was adjourned at 9:30 a.m.

APPROVAL: _____
Ted Vonk, Recording Secretary to the Board

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