

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Wednesday, April 21, 2021
8:00 a.m.**

Present: Tory Richardson, Alex Peric, Lisa Carr, Casey Ries, Matt Zeilstra, Stephen Clark, JJ Swain, Tom Cizauskas, Tom Hatfield, Moe Khattak, Michelle Baker, Clint Nemeth, Jon Couchenour, Pat Howe, Laura Feigel, Margie Witbeck, Nicole Slivka, David Cripps, Jason with DLZ, Ron Green, Scott with Pioneer, Jake Stidham with ECP, Rick Iseppi with ECP, Jackie Foss with ECP, Rob Jackson with ECP

Mr. Wilson asked for attendance by roll call.

Present On-site: Floyd Wilson, Jr., Doug Small, Roger Morgan, Dan Koorndyk - 4
Absent: 0

4-1 Meeting Minutes

The Operations and Marketing Committee minutes of March 24, 2021, were approved as submitted. Motion by Mr. Small, supported by Mr. Koorndyk. Motion carried.

4-2 Public Comment

No public comment

4-3 Resolution 21-12: AOC Phase 1 – Construction Administration

Mr. Nemeth said in February 2020 a contract amendment was approved with DLZ for design services associated with the AOC project which includes the construction of an 11,600 sft Primary Communications Center (PCC), Emergency Operations Center (EOC), and Airport Operations facility. Phase 2 will add a new ARFF station to the AOC (Phase 1) building. He said with the design and bidding phases of the AOC project complete, the construction phase of the project will begin in May 2021.

Motion by Mr. Small, supported by Mr. Morgan, the approval of a contract amendment with DLZ for the Airport Operations Center (AOC) Construction Administration (CA) services not to exceed \$403,360.00, and authorization for the President & CEO to sign. Motion carried.

4-4 Resolution 21-13: AOC Phase 1 – Construction Contract

Mr. Nemeth said after reviewing the 12 bids that were received, staff is recommending the contract to go to Pioneer (the lowest responsible bid of \$7,117,989). The contract also includes the addition of a snow melt system, bid alternate, of \$145,000. He added that Pioneer Construction's bid was about 2.3% under the engineers' estimate of \$7,435,149.

Motion by Mr. Small, supported by Mr. Wilson, the approval of a contract with Pioneer Construction in the amount of \$7,262,989 for the Airport Operations Center (AOC) base bid and bid alternate, and authorization for the President and CEO to sign. Motion carried.

4-5 Air Service and Air Cargo Update

Mr. Khattak provided an update on air service and air cargo.

4-6 Marketing & Community Report Update

Mr. Clark introduced the marketing service firm, Extra Credit Projects (ECP) group. Mr. Rick Iseppi, Mrs. Jackie Foss, Mr. Rob Jackson, Mr. Jake Stidham were on the call to introduce themselves. They will be working closely with Mr. Clark and Sabo PR.

4-7 Air Service Capacity Report

Mr. Khattak reviewed the Air Service Capacity Report. He said that there will be 28 non-stop destinations in May 2021.

4-8 Project/Construction Report

Mr. Ries gave a brief update on the ongoing project/construction reports and said there will be additional information discussed at the April 28th board meeting.

4-9 Other

Mr. Peric gave an update on the Vendor Development Initiative. He said his team will be working with emerging small businesses in the community to build a broader pool of bidders for Airport projects. He reported that the Airport has experienced success in reaching new vendors but can still improve outreach and vendor development.

Meeting adjourned at 9:07 a.m.

maw