

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**DoubleTree Hotel, 4747 28<sup>th</sup> Street, Grand Rapids, MI 49512**  
**Wednesday, April 26, 2023**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on April 26, 2023, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Dan Koorndyk, Pete Beukema, Dan Burrill, Mike Verhulst, Emily Brieve, Doug Small, Birgit Klohs – 7

Staff Present: Tory Richardson -- President and CEO  
Alex Peric -- Vice President and COO  
Maria Kim – Chief Financial Officer  
Kevin Delaney – Director of Maintenance and Asset Management  
Jeff Berghage – Facility Design and Construction Project Manager  
Casey Ries – Engineering & Planning Director  
Matt Zeilstra -- Controller  
Haley Meyer – Executive Assistant  
Heidi Groenboom – Communications and Events Associate  
Haley Abbas – Marketing and Communications Manager

Others Present: Mary Kay Shaver (Varnum), Brian Barthelmes (Consumers Energy), Joshua Paciorek (Consumers Energy), David Zokoe (Consumers Energy), Brian Lewis (Consumers Energy), Mark Gale (AAAE Chair), Jeff Gauger (Northern Jet Management), Lisa Richardson, Logan Richardson

#### 4-1 Approval of the Agenda

Motion by Mr. Burrill, supported by Mrs. Brieve, for the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Birgit Klohs, Pete Beukema, Dan Burrill, Mike Verhulst, Emily Brieve, Doug Small - 7

#### 4-2 Public Comment

No public comment.

#### 4-3 Special Presentations

Brian Lewis with Consumers Energy presented the airport with a rebate check for the Authority's efforts in energy waste reduction.

Mark Gale, AAAE Chair, presented Mr. Richardson with the Distinguished Service Award. The Distinguished Service Award is one of AAAE's highest levels of recognition. Airport professionals receive this award as a reflection of outstanding accomplishments in their professional career and personal lives. These winners contribute to the advancement of the airports they serve, aviation organizations, AAAE and ACI and its regional chapters, and participate in civic and community affairs. They exemplify the best in airport management by continually bringing credit to the profession and the aviation community.

#### 4-4 Consent Agenda

- a) Approval of Authority Board Minutes – March 29, 2023 and Special Board Minutes – April 19, 2023

#### OPERATIONS AND MARKETING COMMITTEE

- b) Resolution 23-5: Consolidated Rental Car Center (CONRAC)
- c) Reports
  - Project/Construction Report

- Project Status Report
- Public Safety and Operations Report
- Maintenance and Asset Management Report
- Aviation Activity Report
- Media Report

Motion by Mr. Small, supported by Mrs. Brieve, the approval of Consent Agenda items a - c.  
Motion carried.

Yeas: Dan Koorndyk, Mike Verhulst, Pete Beukema, Dan Burrill, Birgit Klohs, Emily Brieve, Doug Small - 7

#### 4-5 **Resolution 23-7:** Parking Rate Adjustment Authority

Mr. Richardson mentioned that the DIN for the 2023 Rates and Charges Resolution included language limiting the President and CEO from increasing parking rates by more than \$3 per day for each offering. The language of the Rates and Charges Resolution conflicts with the DIN and allows periodic adjustments as determined by the Authority's President and CEO.

Motion by Mrs. Klohs, supported by Mr. Verhulst, for the President and CEO to adjust parking rates as permitted in the 2023 Rates and Charges Resolution. Motion carried. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Birgit Klohs, Mike Verhulst, Pete Beukema, Dan Burrill, Emily Brieve, Doug Small - 7

#### 4-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

#### 4-7 Other Business

No other business was discussed.

#### 4-8 Adjournment

The meeting was adjourned at 9:26 a.m.

APPROVAL: \_\_\_\_\_  
Birgit Klohs, Secretary to the Board

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