

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES**

**Wednesday, August 21, 2019
8:00 a.m.**

Present: Roger Morgan, Floyd Wilson, Jr. Dan Koorndyk,

Also Present: Brian Picardat, Alex Peric Tara Hernandez, Casey Ries, Allan Fawcett, Stephen Clark, Moe Khattak, Tom Cizauskas, Roy Hawkins, Matt Zeilstra, Laura Feigel, Margie Witbeck, Dan Villalobos, Bill Nowicki, Dave Clark (FTC&H), Gavin Duncan (InterVistas), Dave Dague (InterVistas), Gary Cudney (WGI), Ernest Choi (InterVistas), Abu Dhabi (FTC&H)

Minutes

The Authority Operations and Marketing Committee minutes of June 19, 2019 were approved as submitted.

Public Comment

No public comment.

Resolution 19-28: FBO Apron and Taxiway Connector Construction Project Contract Amendment

Mr. Hawkins explained that on June 7th, 2019 GFIAA entered into a FBO Development agreement with AvFlight. Two bids were received; Kamminga & Roodvoets, Inc. and Interstate Highway Construction, Inc. Mr. Hawkins said that the lowest bid came from Kamminga & Roodvoets, Inc. at \$770,015.76 above the amount approved by the Board in June 2019.

Mr. Morgan asked how many total bids were received and Mr. Hawkins answered that only two were received.

Motion by Mr. Morgan, supported by Mr. Koorndyk, to recommend to the Board the approval of a contract with a Kamminga & Roodvoets, Inc. for construction of the FBO Apron and Taxiway Connector Project to be built for the AvFlight FBO facility, a capital budget amendment for the project's costs, and to ratify authorization for the Interim President and CEO to execute. Motion carried.

Resolution 19-29: Additional Parking Structure – Planning Amendment

Mr. Ries explained that close in, covered parking is in high demand, specifically in the winter months, and that the garage is functionally full. He said that year to date, the garage has already exceeded 90% occupancy 63 times; in 2018, the garage exceeded 90% occupancy 77 times. He explained that GFIAA staff, as a team, are trying to understand the impacts of the aviation industry and the demands of parking in the future. Mr. Ries said that in May 2019, the Board approved an initial planning contract with FTC&H for additional parking structure consulting services. Phase A of this work has been completed with a recommendation presented; staff recommended approval of a contract amendment to continue development of the parking program. Initial planning efforts included an update of the aviation forecast and, based on this forecast, a projection of parking demands for 20 years under various scenarios. This parking demand

will become the basis for the next phase of planning: parking solutions and plan development. The 2020 capital plan includes \$15,000,000 for parking structure design. This contract amendment represents the next step in justifying and defining a new structure.

Dave Clark with FTC&H shared that the first step, Phase A, is understanding the activity at the airport and potential enhancements.

Dave Dague reviewed the long-term passenger forecast.

Gavin Duncan reviewed data that came from the surveys regarding the parking system. He said he was pleasantly surprised by the results.

Motion by Mr. Morgan, supported by Mr. Koorndyk, to approve an amendment with Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) for additional planning and analysis design services not to exceed \$555,224 for an additional parking structure, a capital budget amendment, and authorization for the Interim President & CEO to sign. Motion carried.

Major Contract Summary

Mr. Ries reviewed the Major Contract Summary.

Project/Construction Report

Mr. Ries reviewed the Project/Construction Report. He explained that the Delta ticket counter will open the first week of September, improving the passenger experience. TSA has moved behind the wall and the passengers now give their luggage to the agents.

Other

Mrs. Hernandez shared that \$3,000 was raised for Amber Shepard at the Employee Cookout.

Mr. Picardat said that September's Operations and Marketing Committee meeting may be cancelled or rescheduled due to the ACI-NA Annual Conference being held during the same time.

Mrs. Hernandez shared that the GRR radio station has gone radio silent for two months and that she has not received any complaints or comments. She asked for permission to remove the highway signs with the station information and Mr. Wilson and Mr. Morgan said yes.

Meeting adjourned at 9:15 a.m.

maw