MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Gerald R. Ford International Airport, International Room
5500 44th Street SE, Grand Rapids, MI, 49512
Wednesday, August 27, 2025

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on August 27, 2025, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Mike Verhulst, Birgit Klohs, Dan Burrill, Jennifer Merchant, Doug Small, Pete Beukema, Dan Koorndyk – 7

Staff Present:
Tory Richardson – President and CEO
Alex Peric – Vice President and COO
Haley Meyer – Executive Assistant
Maria Kim – Chief Financial Officer
Ashley Thorsen - Director of Operations
Casey Ries – Chief Asset Development Officer
Chris King-Dye – Maintenance and Asset Management Director
Tom Cizauskas – Business Administration Manager
Heather Day – Human Resources Director
Heidi Groenboom– Communications and Evens Associate
Derrick Grinnell– Chief Firefighter
Ashley Vanderbos – Field Maintenance Supervisor
Matt Zeilstra – Controller
Jon Couchenour – IT Support Analyst
Rich Atha – Police Leutineant

Others Present: Mary Kay Shaver (Varnum), Mary Ann Sabo (Sabo PR), Jon Agema (Apogee Air), Aley Brunner (Apogee Air), Raine Caister (Apogee Air), Cody Nykamp (Apogee Air), Matt Johnson (Consumers Energy), Jeff Mayes (Consumers Energy), Robert Magrytha (Consumers Energy), David Joye (RS&H), Josh Karp (CS Erickson), Chip Gentry, John Oliver, Tom Moerdyk,

8-1 Approval of the Agenda

Motion by Mr. Beukema supported by Mr. Burrill the approval of the agenda.

8-2 Special Presentation

Chair Koorndyk invited Casey Ries, Chief Asset and Development Officer, to the podium. Mr. Ries Shared that Consumers Energy is giving the Airport Authority a rebate check for $379,426 for the continued efforts in the Energy Waste Reduction and Demand Response programs. This check enables the airport to continue investing in energy-efficient infrastructure that benefits the travelers and communities we serve. Mr. Ries introduced Jeff Mayes from Consumers Energy, who shared a few words highlighting the long term partnership between the Airport Authority and Consumers Energy.

Chair Koorndyk called on Ashley Thorsen, Director of Operations, who provided details regarding an aircraft incident that occurred on July 27th. She introduced Raine Caister from Apogee Air, who was recognized with the "Voice in the Headset" award by the Guest Experience group for his assistance during the incident, which concluded safely. Umid Avchiyev of Signature Flight Services (was not present) was also recognized as receipient of this award.

8-3 Public Comment

No public comment.

8-4 Consent Agenda

a) Approval of Authority Board Minutes – June 25, 2025

OPERATIONS AND MARKETING COMMITTEE
b) Resolution 25-10: Land Acquistion
c) Resolution 25-11: Air Traffic Control Tower Relocation – Enabling Project
d) Resolution 25-12: Terminal Boiler Replacement

FINANCE AND LEGISLATIVE COMMITTEE
e) Resolution 25-8: Rental Cars – Concessions and Lease Agreements

f) Reports
- Project/Construction Report
- Public Safety and Operations Report
- Maintenance and Asset Management Report
- Media Report

Motion by Mr. Small supported by Mr. Beukema, the approval of Consent Agenda items a – f representing approximately $6.6M of investments in our facilities.

Motion carried.

8-5 Resolution 25-13: Acceptance of 2024 Audited Supplemental Information

Chair Koorndyk called for a motion for Resolution 25-13 before turning it over to Mrs. Kim for futher explanation.

Motion by Mrs. Klohs, supported by Mr. Burrill, the approval of the Acceptance of 2024 Audited Supllemental Information.

Chair Koorndyk opened the discussion on the motion and turned to Mrs. Kim for comments. Mrs. Kim provided a quick overview of the audit and thanked the Plante Moran team. Audit Chair, Mrs. Klohs thanked the Plante Moran team for their work over the years. Mrs. Klohs announced that the Authority went through an RFP process and we have a selected a new auditor starting in 2026. There were no further questions or comments. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Doug Small, Birgit Klohs, Pete Beukema, Mike Verhulst, Jennifer Merchant, Dan Burrill – 7

Nays: 0

Motion carried.

8-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

8-7 Other Business

Chair Koorndyk reminded everyone that food trucks at the viewing park are today from 10AM – 4PM and that this will be the last one of the season.

8-8 Adjournment

The meeting was adjourned at 9:08 a.m.

APPROVAL: ______________________________
Birgit Klohs, Secretary to the Board

HM