

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Tuesday, August 24, 2021
7:30 a.m.**

Present: Tory Richardson, Alex Peric, Casey Ries, Kevin Delaney, Matt Zeilstra, Lisa Carr, Tom Hatfield, Tom Cizauskas, Clint Nemeth, David Cripps, Margie Witbeck

Present: Floyd Wilson, Jr., Doug Small, Roger Morgan, Dan Koorndyk - 4
Absent: 0

Mr. Wilson announced an addition to the agenda. A DIN for Resolution 21-31 Grant Offer Acceptance – 2021 Airport Improvement Program has been added to the agenda as item 8b.

8-1 Meeting Minutes

The Operations and Marketing Committee meeting minutes of June 23, 2021, were approved as submitted. Motion by Mr. Morgan, supported by Mr. Small. Motion carried.

8-2 Public Comment

No public comment.

8-3 **Resolution 21-21: Authority Policy Review**

Mr. Cizauskas said the Authority has 38 policies needing approval of revisions. The first three policies are Information Technology – Acceptable Use Policy, Information Technology - Cell Phone, and Shared Tenant Services.

Motion by Mr. Small, supported by Mr. Morgan, the approval of proposed revisions to Authority Board approved policies. Motion carried.

8-4 **Resolution 21-22: Concourse A Expansion – Passenger Boarding Bridges**

Mr. Cizauskas said that as part of the Concourse A expansion project, it was determined that engaging the Passenger Boarding Bridge (PBB) contractor separately and early in the project design and procurement process benefits the Authority by pushing forward the schedule for temporary PBB components to support the construction effort and allows for the new bridge manufacturing process to begin so as not to impede construction progress. After an RFQ was issued, four responses were received and of the four, the staff is recommending AERO Bridgeworks Inc.

Motion by Mr. Small, supported by Mr. Morgan, the approval of an agreement with AERO Bridgeworks Inc. in the amount of \$402,403 for the relocation of two existing passenger boarding bridges as part of the Concourse A expansion project. Motion carried.

8-5 **Resolution 21-23: Canopy Fall Protection Repairs**

Mr. Cripps said after an audit of the airport's terminal roof was conducted, there were some leaks found in the canopy and the fall protection system must be replaced. One qualified responsive bidder, StructureTec of Kalamazoo is being recommended for the work of replacing the fall restraint system.

Motion by Mr. Small, approved by Mr. Morgan, the approval of an agreement with StructureTec of Kalamazoo, MI, and capital budget amendment in an amount not to

exceed \$201,131 to design, provide, and install an OSHA and ANSI approved fall restraint system on the Grand Canopy of the Airport. Motion carried.

8-6 **Resolution 21-24:** Building 401/402 Parking Lot Resurfacing

Mr. Cripps said that the building 401/402 parking lots need to be resurfaced. O-A-K is the approved construction manager, and they will be soliciting asphalt providers.

Motion by Mr. Morgan, supported by Mr. Small, the approval of a purchase order with Owen Ames Kimball (O-A-K) in the amount of \$128,901 for the resurfacing of the Building 401/402 parking lots. Motion carried.

8-7 **Resolution 21-25:** Perimeter Gate Replacement

Mr. Nemeth said that perimeter gates 4 & 30 need to be replaced. He noted that these are two gates in two different locations. Mrs. Carr said the airport had an unintentional security breach as a patron attempted to go around the gate. The upgrades would provide a faster speed of opening and closing the gate, they will be more efficient for inclement weather, and will include cameras for additional security. Four bids were received and reviewed by Prein & Newhoff who recommend Cre8tive Construction Concepts.

Motion by Mr. Morgan, supported by Mr. Small, the approval of a contract with Cre8tive Construction Concepts in an amount not to exceed \$968,486.56, to replace perimeter security Gates 4 & 30, and authorization for the President and CEO to sign. Motion carried.

8-8a **Resolution 21-26:** 2021 Airfield Pavement Repairs

Mr. Nemeth said that distresses were identified in the airfield pavement. Two bids were received to address the distresses and staff is recommending the work go to Kamminga & Roodvoets. The construction will be done overnight when there are no flights to minimize disruption to the flow of air traffic.

Motion by Mr. Small, supported by Mr. Morgan, the approval of a contract with Kamminga & Roodvoets, Inc. in the amount of \$256,701.50 for 2021 airfield pavement maintenance work and authorization for the President and CEO to sign. Motion carried.

8-8b **Resolution 21-31:** Grant Offer Acceptance – 2021 Airport Improvement Program

Mr. Ries said that in February 2021, staff submitted an application to MDOT and FAA to use entitlement AIP funds to recover eligible funds expended for the Eastside apron and fencing, and for the south perimeter road drainage improvements. The FAA has provided a grant offer amount of \$4,882,136 and staff would like to accept.

Motion by Mr. Small, supported by Mr. Morgan, to accept a 2021 FAA Airport Improvement Program (AIP) entitlement funds grant offer and authorize the President & CEO to sign all associated documents. Motion carried.

8-9 Easements to County, August 2021

Mr. Nemeth said two new easements with Consumer's Energy to provide utilities to the new Airport Operations Center and the new Meijer Corporate Hangar located at 5020 Ross Drive are going through the County Commissioners review and approval process in August and September 2021.

8-10 Air Service Capacity Report

Mr. Peric reviewed the Air Service Capacity Report

8-11 Project/Construction Report

Mr. Ries highlighted that the Airport Operations Center building is going up and that the checked baggage system design process is starting.

8-12 Other

No additional information was discussed.

Meeting adjourned at 8:20 a.m.

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PROPOSED