

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Wednesday, April 24, 2019

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on April 24, 2019 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Floyd Wilson, Jr., Roger Morgan
Ted Vonk, Steve Heacock, and Birgit Klohs – 6

Absent: David Slikkers - 1

Also Present:

Bob Buchanan – Airport Attorney
Brian Picardat – Vice President and Chief Financial Officer
Alex Peric – Vice President and COO
Tara Hernandez – Marketing and Communications Director
Matt Zeilstra – Controller
Casey Ries – Engineering & Planning Director
Lisa Carr – Public Safety and Operations Director
Mary Kay Shaver - Varnum
Dan Villalobos - Ground Transportation Supervisor
J.J. Swain – IT Manager
Moe Khattak – Business Analyst
Roy Hawkins – Planning Engineer
Laura Feigel – Executive Assistant
Lisa Rauch – HR Administrator
Mershanda LaMar – HR Specialist
Clint Nemeth – Engineering Manager
Stephen Clark – Business Development Manager
Tom Cizauskas – Purchasing Manager
Susan Sherman – Communications Coordinator
Lisa Verhil – Experience GR
Sharon Townsend – Grand Valley State University
Zack P – Mead & Hunt

4-1 Approval of the Agenda

The agenda was approved and adopted by Mr. Vonk.

4-2 Public Comment

There was no public comment.

4-3 Consent Agenda

a) Approval of Authority Board Minutes – February 27, 2019

Operations and Marketing Committee Resolutions

b) Resolution 19-7: Cooling Plant - Construction GMP

c) Resolution 19-12: Roof Replacement – Building 401 & Terminal Building

d) Resolution 19-13: Tunnel Improvements – Construction

Finance and Legislative Committee Resolutions

e) Resolution 19-8: Allegiant Travel Company Building 401 Lease

f) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Morgan, that Consent Agenda items a-e be approved. Motion carried.

4-4 **Resolution 19-11:** Project Elevate – Construction Management Contract

Motion by Mr. Wilson, supported by Mrs. Klohs, to approve an agreement with The Christman Company for Construction Management services associated with Project Elevate including the Expansion & Widening of Concourse A and a new Federal Inspection Station (FIS). Motion carried.

4-5 **Resolution 19-10:** Police, Badging, and Conference Room Remodel - Construction

Motion by Mr. Wilson, supported by Mr. Vonk, to approve purchase orders in accordance with procurement policies for construction services and furniture/equipment acquisition for remodeled second floor police, badging, and conference room spaces and a capital budget amendment. Motion carried.

4-6 **Resolution 19-14:** Janitorial Services Contract Amendment

Motion by Mr. Wilson, supported by Mrs. Klohs, to approve a contract amendment for increased janitorial services staffing. Motion carried.

4-7 **Resolution 19-9:** Michigan Enhancement Grant Acceptance

Motion by Mr. Wilson, supported by Mr. Heacock, the acceptance of Michigan Enhancement Grant for Airport Capital Improvements and authorize the interim President & CEO to sign the grant agreement. Motion carried.

4-8 **President and CEO Report**

Mr. Picardat presented the President and CEO report to the Board.

4-9 **Other**

Mr. Koorndyk announced and accepted Mr. Slikkers' resignation.

4-10 **Adjournment**

The meeting was adjourned at 9:15 a.m.

APPROVAL: _____

Ted Vonk, Recording Secretary to the Board