

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, May 29, 2019**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on May 29, 2019 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr., Roger Morgan  
Ted Vonk, Steve Heacock - 5

**Absent:** Birgit Klohs – 1

**Also Present:**

Bob Buchanan – Airport Attorney  
Mary Kay Shaver – Airport Attorney  
Brian Picardat – Interim President and CEO  
Alex Peric – Vice President and COO  
Tara Hernandez – Marketing and Communications Director  
Allan Fawcett – Interim Human Resource Director  
Matt Zeilstra – Controller  
Lisa Carr – Public Safety and Operations Director  
Dan Villalobos - Ground Transportation Supervisor  
J.J. Swain – IT Manager  
Moe Khattak – Business Analyst  
Roy Hawkins – Planning Engineer  
Margie Witbeck – Executive Assistant  
Laura Feigel – Executive Assistant  
Mershanda LaMar – HR Specialist  
Clint Nemeth – Engineering Manager  
Stephen Clark – Business Development Manager  
Tom Cizauskas – Purchasing Manager  
Susan Sherman – Communications Coordinator  
Glory Meyer – Experience GR  
Sharon Townsend – Teacher  
David Clark – FTC&H INC.  
Curt Puper – REI  
Jim Koslosky – Airport Retired  
Steven Klingensmith - Avflight  
John Oliver – Citizen  
Phil Johnson – Prein & Newhoff  
Chris Reed– Avflight  
Richard Bostwick – Delta Airlines  
Daniel Hart – Plante Moran  
Pam Hill – Plante Moran  
Michael Holdwick – C&S  
John Van Laar  
Ken Klomparens

**5-1 Approval of the Agenda**

The agenda was approved and adopted by Mr. Wilson.

**5-2 Public Comment**

No public comment.

5-3 **Consent Agenda**

- a) Approval of Authority Board Minutes – April 24, 2019

**Operations and Marketing Committee Resolutions**

- b) Resolution 19-14: Car Rental Facility Expansion – Architectural Services  
c) Resolution 19-15: Additional Parking Structure – Planning  
d) Resolution 19-17: Terminal Apron Reconstruction – Amendment  
e) Resolution 19-19: Wetland Mitigation/Georgetown Township – Memorandum of Intent Resolution/Signature  
f) Reports
- Project/Construction Report
  - Public Safety and Operations Report
  - Aviation Activity Report
  - Financial Statements

Motion by Mr. Wilson, supported by Mr. Morgan, that Consent Agenda items a-f be approved. Motion carried.

5-4 **Resolution 19-24:** Receive and File the 2018 Comp Annual Financial Board

Mr. Zeilstra introduced Pam Hill with Plante Moran, who gave an overview of the audit.

Motion by Mr. Vonk, supported by Mr. Wilson, to receive and file the 2018 Comprehensive Annual Financial Board. Motion carried.

5-5 **Resolution 19-18:** FAA Supplemental Discretionary Grant Acceptance– Terminal Apron Expansion

Motion by Mr. Morgan, supported by Mr. Wilson, the approval of an acceptance of a FAA Supplemental Discretionary Grant and to authorize the Interim President & CEO to sign the grant agreement. Motion carried.

5-6 **Resolution 19-16:** Terminal Apron Expansion – Construction Contract

Motion by Mr. Morgan, supported by Mr. Wilson, the approval of a contract with Kamminga & Roodvoets, Inc. for the Terminal Apron Expansion project and to authorize the Interim President and CEO to sign. Motion carried.

5-7 **Resolution 19-20:** Terminal Apron Expansion – Construction Administration

Motion by Mr. Morgan, supported by Mr. Wilson, the approval of a contract amendment with C&S Engineers, Inc. for construction phase, construction administration services for the terminal apron expansion project and to authorize the Interim President and CEO to sign. Motion carried.

5-8 **President and CEO Report**

Mr. Picardat presented the President and CEO report to the Board.

The Authority Board took a moment of silence for Garry Quakkelaar and Barbara Van Laar.

5-9 **Other**

Mr. Koorndyk announced that council, Mr. Buchanan, is retiring from the GFIA Authority Board after 30 years of service.

5-10 **Adjournment**

The meeting was adjourned at 9:10 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board

maw