

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, August 28, 2019**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on August 28, 2019 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk,  
Steve Heacock, Birgit Klohs, Roger Morgan

**Also Present:**

Mary Kay Shaver – Airport Attorney  
Brian Picardat – Interim President and CEO  
Alex Peric – Vice President and COO  
Tara Hernandez – Marketing and Communications Director  
Allan Fawcett – Interim Human Resource Director  
Matt Zeilstra – Controller  
Lisa Carr – Public Safety and Operations Director  
Dan Villalobos - Ground Transportation Supervisor  
Casey Ries – Engineering and Planning Director  
J.J. Swain – IT Manager  
Moe Khattak – Business Analyst  
Roy Hawkins – Planning Engineer  
Margie Witbeck – Executive Assistant  
Laura Feigel – Executive Assistant  
Clint Nemeth – Engineering Manager  
Stephen Clark – Business Development Manager  
Tom Cizauskas – Purchasing Manager  
Pat Howe – IT Administrator  
Bill Nowicki – Police Chief  
Glory Meyer – Experience GR  
Tom Meordyk – Citizen  
David Clark - FTCH  
John Oliver – Citizen  
Emily Brieve – Kent County  
Mandell Pressley – Delta  
Rich Bostwick – Delta  
Chuck Cox – Northern Jet  
David Mason – Project Elevate  
Zachary Puchacz – Project Elevate

**8-1 Approval of the Agenda**

The agenda was approved and adopted by Mr. Wilson.

**8-2 Public Comment**

No public comment

**8-3 Consent Agenda**

- a) Approval of Authority Board Minutes – June 26, 2019

**Operations and Marketing Committee Resolutions**

- b) Resolution 19-28: FBO Apron and Taxiway Connector Construction Project Contract Amendment
- c) Reports
- Project/Construction Report
  - Gateway Transformation Phase 2 Dashboard
  - Public Safety and Operations Report
  - Aviation Activity Report
  - Financial Statements

Motion by Mr. Wilson, supported by Mrs. Klohs, that Consent Agenda items a-c be approved. Motion carried.

**8-4 Resolution 19-29: Additional Parking Structure – Planning Amendment**

Mr. Ries explained that staff has been engaged with parking consultants to better understand the parking demands from our passengers. He reviewed a PowerPoint presentation showing the demand for close-in covered parking.

Motion by Mr. Morgan, supported by Mr. Vonk, approval of an amendment with Fishbeck, Thompson, Carr & Huber, Inc. (FTC&H) for additional planning and analysis design services not to exceed \$555,224 for an additional parking structure, a capital budget amendment, and authorization for the Interim President & CEO to sign. Motion carried.

**8-5 President and CEO Report**

Mr. Picardat presented the President and CEO report to the Board.

**8-6 Other**

Mr. Koorndyk, along with all of the other Board members, thanked Brian for his hard work as Interim President and CEO.

**8-7 Adjournment**

The meeting was adjourned at 8:56 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board