

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**DoubleTree by Hilton Hotel, 4747 28<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, December 15, 2021**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on December 15, 2021, at 8:30 a.m.

Mr. Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

**Board Present:** Dan Koorndyk, Pete Beukema, Doug Small, Roger Morgan, Birgit Klohs, Floyd Wilson, Jr., Emily Brieve - 7

**Staff Present:** Tory Richardson - President and CEO  
Alex Peric – Vice President and COO  
Matt Zeilstra – Interim CFO  
Margie Witbeck – Executive Assistant  
Casey Ries – Engineering and Planning Director  
Lisa Carr – Public Safety & Operations Director  
Tom Cizauskas – Purchasing Manager  
Haley Abbas – Marketing and Communications Manager

**Others Present:** Mary Kay Shaver (Varnum), Kelly Jost (C&S), David Turch (David Turch and Associates), Lorraine Drescher (David Turch and Associates), Mary Ann Sabo (Sabo PR), Gordon Oosting (Mel Trotter), Bryan Loden (Host), Steve Jenkins (Host), Brian Picardat

**12-1 Approval of the Agenda**

Mrs. Klohs requested to remove agenda item number 4g from the consent agenda.

Motion by Mrs. Klohs, supported by Mr. Beukema, the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Floyd Wilson, Jr., Pete Beukema, Doug Small, Roger Morgan, Birgit Klohs,  
Emily Brieve – 7

Nays: 0

**12-2 Public Comment**

No public comment

**12-3 Special Presentation**

Mr. Koorndyk said The Airport has an ongoing effort of collecting coins from passengers at the TSA checkpoint, asking them to donate their loose change to Mel Trotter. He presented \$1,025 to Gordon Oosting of Mel Trotter Ministries to help support their efforts in the community. Mr. Koorndyk welcomed Mr. Oosting to join him to accept the check.

Mr. Koorndyk also said that for the past few months, the Airport Authority staff and tenants held a food pantry drive to collect food and monetary donations for Feeding America West Michigan. He said \$1,025, and over 460 food and hygiene items, were collected and donated to Feeding America.

**12-4 Consent Agenda**

- a) Approval of Authority Board Minutes – November 17, 2021

**FINANCE AND LEGISLATIVE COMMITTEE**

- b) **Resolution 21-46:** Prospect Airport Services - Skycap & Services Agreement Extension

- c) **Resolution 21-47:** EGLE EV Charger Grant Acceptance
- d) **Resolution 21-48:** Authority Policy Review

**OPERATIONS AND MARKETING COMMITTEE**

- e) **Resolution 21-49:** Authority Policy Review
- f) **Resolution 21-50:** Environmental Services Contract Amendment
- g) ~~**Resolution 21-51:** Innovation Lab Agreement~~ Removed from Consent Agenda
- h) **Reports**
  - Project/Construction Report
  - Public Safety and Operations Report
  - Aviation Activity
  - Media Report

Motion by Mr. Wilson, supported by Mr. Morgan, the approval of Consent Agenda items 12-4a, b, c, d, e, f, h. Motion carried.

Yeas: Dan Koorndyk, Floyd Wilson, Jr., Pete Beukema, Doug Small, Roger Morgan, Birgit Klohs, Emily Brieve – 7

Nays: 0

12-4.2a **Resolution 21-51:** Innovation Lab Agreement

Mr. Peric said that the Innovation Lab will be in partnership with local, emerging businesses to give them the opportunity to design, develop, and test airport-oriented solutions in a live airport environment. NextEnergy, a fiduciary of MDEC, will provide grant funding.

Motion by Mrs. Klohs, supported by Mr. Beukema, the approval of a Test Site Deployment Agreement with NextEnergy and acceptance of \$150,000 of grant funding from MEDC to include the Gerald R. Ford International Airport as a partner test site in the MEDC Michigan Mobility Funding Platform. Motion carried.

12-5 Legislative Update

Mr. David Turch provided a legislative update to the Board.

12-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

12-7 Other Business

No other business was discussed.

12-8 Adjournment

The meeting was adjourned at 9:21 a.m.

APPROVAL: \_\_\_\_\_  
Birgit Klohs, Recording Secretary to the Board

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