

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Wednesday, February 24, 2021

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on February 24, 2021 at 8:30 a.m.

Present: Tory Richardson - President and CEO
Alex Peric - Vice President and COO
Matt Zeilstra – Interim CFO
Mary Kay Shaver – Airport Attorney
Margie Witbeck – Executive Assistant
Casey Ries – Engineering and Planning Director
Lisa Carr – Public Safety & Operations Director
Mo Lynch – Human Resources Director
Tim Haizlip – Maintenance Director
Stephen Clark – Director of Commercial Development
Dan Villalobos – Terminal Operations Supervisor
Ashley Lucas – Operations Manager
Moe Khattak – Manager of Business Analytics & Strategy
Tom Cizauskas – Purchasing Manager
Clint Nemeth – Engineering Manager
Ann Biafore – Administrative Specialist
JJ Swain – IT Manager
Jon Couchenour – IT Helpdesk Technician
Michelle Baker – Environmental Manager
Laura Feigel – Executive Assistant
Pat Howe – Network & Security Administrator
Lisa Rauch – HR Administrator
Mary Ann Sabo – Sabo PR
Kelly Jost – C&S
Cascade Supervisor Grace Lesperance
Patti Baldwin
Unknown
Burger Drive
Larry Booker – SP Plus
John Oliver
616-233-6078
313-282-5748
616-560-0141

Mr. Koorndyk welcomed everyone and announced that GFIAA has received the MDOT Airport of the Year – Air Carrier Category Award.

Mr. Koorndyk asked for a roll call for Board members in attendance.

Member Klohs stated she was attending the meeting from Grand Rapids, Michigan
Member Beukema stated he was attending remotely from Zeeland Township, Michigan
Member Small stated he was attending remotely from Grand Rapids Township, Kent County
Member Brieve stated she was attending remotely from Caledonia, Michigan
Member Morgan stated he was attending remotely from Courtland Township, Rockford, Michigan

Vice Chair Wilson stated he was attending from Grand Rapids, Michigan

Chair Koorndyk stated he was attending from Grand Rapids, Michigan

Present: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mr. Vonk, Mr. Beukema – 7

Absent: 0

2-1 **Approval of the Agenda**

Motion by Mrs. Klohs, supported by Mr. Wilson, the approval of the agenda. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7
Nays: 0

2-2 **Public Comment**

Cascade Township supervisor, Grace Lesperance, noted that she doesn't know anyone on the Airport Board or staff and stated that she would like to discuss the ongoing PFAS issue.

2-3 **Consent Agenda**

a) Approval of Authority Board Minutes – January 27, 2021

FINANCE AND LEGISLATIVE COMMITTEE

b) **Resolution 21-2:** Tackl – IT, LLC – Lease Agreement

OPERATIONS AND MARKETING COMMITTEE

c) **Resolution 21-5:** SP Plus Corporation – First Amendment of Operating Agreement

d) Reports

- Project/Construction Report
- Federal Inspection Station – Phase 1 Dashboard
- Public Safety and Operations Report
- Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Small, the approval of Consent Agenda items a - d. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mrs. Brieve, Mr. Beukema – 7
Nays: 0

2-4 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.

2-5 Other Business

No other business was discussed.

2-6 Adjournment

The meeting was adjourned at 9:23 a.m.

APPROVAL: _____
Birgit Klohs, Recording Secretary to the Board

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT STRATEGIC PLANNING SESSION
Thursday, March 25, 2021

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board Strategic Planning Session to order on March 25th at 10:10 a.m.

Present: Dan Koorndyk
Floyd Wilson, Jr.
Pete Beukema
Doug Small
Emily Brieve
Tory Richardson - President and CEO
Alex Peric - Vice President and COO
Matt Zeilstra – Interim CFO
Lisa Carr – Public Safety and Operations Director
Maureen Lynch – Human Resources Director
Casey Ries – Engineering and Planning Director
Stephen Clark – Commercial Development Director
Pat Howe – Network and Security Administrator
Margie Witbeck – Executive Assistant
* All members and staff were present in person in Grand Rapids, Kent County, Michigan. No other attendees were present in person or via remote meeting technology.

3-1 Approval of the Agenda

Motion by Mr. Koorndyk, supported by Mr. Wilson, the approval of the agenda. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mr. Small, Mrs. Brieve, Mr. Beukema – 5
Nays: 0

3-2 Public Comment

No public comment.

3-3 Strategic Planning Discussion

The group discussed yearend 2020 results, successes, and future targets. No action taken.

3-4 Other Business

No other business was discussed.

3-5 Adjournment

The meeting was adjourned at 12:30 p.m.

APPROVAL: _____
Birgit Klohs, Recording Secretary to the Board

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