

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
HUMAN RESOURCES COMMITTEE MINUTES**

February 22, 2021

9:30 a.m.

Present: Tory Richardson, Alex Peric, Maureen Lynch, J.J. Swain, Margie Witbeck

Mr. Wilson asked for attendance by roll call.

Member Beukema stated he was attending remotely from Hudsonville, Ottawa County, Michigan.

Board liaison Koorndyk stated he was attending remotely from Wyoming, Kent County, Michigan.

Committee Chair Wilson said he was attending remotely from downtown Grand Rapids, Kent County, Michigan.

Present – Mr. Beukema, Mr. Wilson, Mr. Koorndyk - 3

Absent – Mr. Small - 1

2-1 Meeting Minutes

The Human Resources Committee Meeting Minutes of September 23, 2020 were approved as submitted.

2-2 Public Comment

No public comment

2-3 Human Resources Update

Ms. Lynch presented an overview of the 2021 Scorecard, Employee Engagement, 2020 ALG incentive plan/pay for performance, Health and Wellness targets, and provided a labor relations update.

She said in 2020 we had 120 employees and as of today we have 95. The current open positions include a Communication Specialist, Law Enforcement Officer, Fire Captain and three Maintenance Technician positions.

Ms. Lynch said that an employee engagement survey was sent out to staff and the participation rate for completion was 58%.

2-4 Other

None

Meeting adjourned at 10:05 a.m.

maw