

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Gerald R. Ford International Airport, 44th Street SE, Grand Rapids, MI, 49512
Wednesday, February 23, 2022

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on February 23, at 8:30 a.m.

Mr. Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Dan Koorndyk, Pete Beukema, Roger Morgan, Emily Brieve, Doug Small - 5
Board Absent: Floyd Wilson, Jr., Birgit Klohs - 2

Staff Present: Tory Richardson - President and CEO
Alex Peric - Vice President and COO
Matt Zeilstra - Interim CFO
Lisa Carr - Public Safety & Operations Director
Casey Ries - Engineering and Planning Director
Kevin Delaney - Director of Maintenance and Asset Management
Tom Cizauskas - Purchasing Manager
Dan Villalobos - Terminal Operations Manager
Ashley Lucas - Airport Operations Manager
Margie Witbeck - Executive Assistant

Others Present: Mary Kay Shaver (Varnum), Mary Ann Sabo (Sabo PR), Curtis Faircloth (Tackl Health)

2-1 Approval of the Agenda

Motion by Mr. Small, supported by Mrs. Brieve, the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve - 5
Nays: 0

2-2 Public Comment

No public comment

2-3 Consent Agenda

- a) Approval of Authority Board Minutes – January 26, 2022

FINANCE AND LEGISLATIVE COMMITTEE

- b) **Resolution 22-3:** Tackl – IT, LLC – Lease Agreement

OPERATIONS AND MARKETING COMMITTEE

- c) **Resolution 22-7:** Airfield Electrical – Design Consultant Agreement
d) **Resolution 22-8:** Authority Policy Review
e) **Resolution 22-9:** Luminar Technologies, Inc – Lease and Development Agreement
f) **Resolution 22-10:** Exit Lane Technology
g) **Resolution 22-11:** MEDC Michigan Enhancement Grant Acceptance and Grant
h) **Reports**
 - Project/Construction Report
 - Project Status Report
 - Public Safety and Operations Report
 - Aviation Activity Report
 - Media Report

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of Consent Agenda items a - h. Motion carried.

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve - 5
Nays: 0

2-4 **Resolution 22-4:** Amended and Restated Bylaws of the Gerald R. Ford International Airport

Mr. Richardson said that the Bylaws of the Airport were adopted in 2015 and that several procedural and administrative changes have been identified requiring the need to amend. Staff and legal counsel coordinated the changes and staff recommends the amended document.

Motion by Mr. Morgan, supported by Mr. Small, the approval of the proposed Amended and Restated Bylaws of the Gerald R. Ford International Airport.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve – 5
Nays: 0

Motion carried.

2-5 **Resolution 22-5:** Revisions to Standing Rules of the Airport Authority

Mr. Richardson said the Standing Rules of the Airport were adopted in 2015 and that several procedural and administrative changes have been identified requiring the need to amend. Staff and legal counsel coordinated the changes and staff recommends the revised document.

Motion by Mr. Morgan, supported by Mr. Beukema, the approval of the revised Standing Rules of the Airport Authority.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve – 5
Nays: 0

Motion carried.

2-6 **Resolution 22-6:** Delegation Authority to Chief Executive Officer

Mr. Richardson said that the delegation authority to Chief Executive Officer Resolution is an annual resolution that needs to be reviewed and approved to delegate certain powers to the Chief Executive Officer to promote efficiency and minimize disruption to the operations of the Authority. Staff and legal counsel coordinated the changes and staff recommends the revised document.

Motion by Mr. Morgan, supported by Mr. Beukema, the approval of Resolution 22-6: Delegation Authority to Chief Executive Officer.

Vote by Roll Call:

Yeas: Dan Koorndyk, Pete Beukema, Roger Morgan, Doug Small, Emily Brieve – 5
Nays: 0

Motion carried.

2-7 President and CEO Report

Mr. Richardson reviewed the CEO report.

2-8 Other Business

No other business was discussed.

2-9 Adjournment

The meeting was adjourned at 9:17 a.m.

APPROVAL: _____
Birgit Klohs, Secretary to the Board

maw