

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Gerald R. Ford International Airport, International Room**  
**5500 44<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, February 28, 2024**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on February 28, 2024, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Pete Beukema, Doug Small, Dan Burrill, Mike Verhulst, Emily Brieve, Dan Koorndyk – 6

Board Absent: Birgit Klohs - 1

Staff Present: Tory Richardson – President and CEO  
Alex Peric – Vice President and COO  
Maria Kim – Chief Financial Officer  
Lisa Carr – Public Safety & Operations Officer  
Haley Meyer – Executive Assistant  
Braden Myers – Chief of Police  
Kevin Delaney – Director of Maintenance and Asset Management  
Ashley Thorsen – Operations Manager  
Brian Hilbrands – Planning Manager  
Stephanie Oosterhouse – GIS Specialist  
Casey Ries – Engineering and Planning Director

Others Present: Mary Kay Shaver (Varnum), Walter Bujak (KCC), Chad Lindsey (Airport Dimensions), Joe Budnik (DK Security), John Oliver,

#### 2-1 Approval of the Agenda

Motion by Mr. Burrill, supported by Mr. Beukema, the approval of the agenda after removing item number 2-4 Disclosure Relating to Real Estate Transaction from the agenda. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Doug Small, Pete Beukema, Dan Burrill, Mike Verhulst, Emily Brieve - 6  
Nays: 0  
Motion carried.

#### 2-2 Public Comment

There was no public comment.

#### 2-3 Consent Agenda

- a) Approval of Authority Board Minutes – January 31, 2024

##### FINANCE AND LEGISLATIVE COMMITTEE

- b) Resolution 24-1: Airport Dimensions Lease Amendment

##### OPERATIONS AND MARKETING COMMITTEE

- c) Resolution 24-2: Security Guard Services  
d) Reports
  - Project/Construction Report
  - Public Safety and Operations Report
  - Maintenance and Asset Management Report
  - Aviation Activity Reports
  - Media Report

There was a brief discussion on the ongoing bag jams on the baggage claim devices noted on the

maintenance and asset management report. Mr. Richardson explained the root cause as the small bag claim carousels coupled with much larger aircraft including many more checked bags being put on the under-size conveyors. The long term resolution is replacing the existing bag claims with more and larger bag claim devices. This is anticipated under our Elevate program. In the meantime, staff closely monitors the operations and clears jams as they occur.

Motion by Mr. Small, supported by Mr. Buekema, the approval of Consent Agenda items a – d. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Doug Small, Pete Beukema, Dan Burrill, Mike Verhulst, Emily Brieve - 6  
Nays: 0  
Motion carried.

2-4 ~~Disclosure Relating to Real Estate Transaction~~ (removed during agenda item 11-1)

2-5 President and CEO Report

Mr. Richardson reviewed the CEO report.

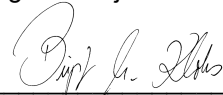
2-6 Other Business

Mr. Peric mentioned that GFIAA was presented an award by the South Kent Area Chamber of Commerce for 2023 Business of the Year.

2-7 Adjournment

The meeting was adjourned at 8:53 a.m.

APPROVAL: \_\_\_\_\_



Birgit Klohs, Secretary to the Board

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