

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY**  
**FINANCE AND LEGISLATIVE COMMITTEE MINUTES**  
**Wednesday, January 27, 2021**  
**7:30 a.m.**

Staff Present: Tory Richardson, Alex Peric, Matt Zeilstra, Margie Witbeck

Present via Teams: Casey Ries, Stephen Clark, Lisa Carr, Jon Couchenour, Maureen Lynch, Tom Cizauskas, Laura Feigel

Board Attendance:

Mrs. Klohs asked for attendance by roll call.

Mrs. Brieve stated she was attending the meeting from Caledonia, Kent County, Michigan

Mr. Beukema stated he was attending from Zeeland Township, Ottawa County, Michigan

Mrs. Klohs stated she was attending the meeting from Grand Rapids, Kent County, Michigan

Mr. Koorndyk stated he was attending the meeting from Grand Rapids, Kent County, Michigan

Present: Mr. Beukema, Mrs. Brieve, Mrs. Klohs - 3

Absent: 0

1-1 Meeting Minutes

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of the Finance and Marketing Committee meeting minutes of December 16, 2020. Motion carried.

1-2 Public Comment

No public comment

1-3 **Resolution 21-2:** Tackl – IT, LLC – Lease Agreement

Mr. Clark said that Tackl Health currently operates a public COVID-19 test site at the Airport's Economy Lot under a temporary Memorandum of Understanding. The Lease Agreement has a six-month term with month-to-month options following. Either party may terminate the lease agreement with a 7-day advanced written notice, providing flexibility should testing services no longer be needed. He added that the Authority retains the sole option to relocate the test site for any reason (e.g., travel demand requires the Economy Lot to reopen). Authority staff has worked with Tackl Health to ensure testing services are at or below market rates, further requiring any adjustments of more than 10% to be approved by the Authority in advance. Mr. Clark added that based on need and demand, the testing site could move into the terminal building in the future.

Mrs. Klohs asked how many tests are being completed on average? Mr. Clark said there are about 100 cars a day going through the testing site.

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval to authorize the President and CEO to enter into a new Lease Agreement between the Gerald R. Ford International Airport Authority and Tackl Health. Motion carried.

Yeas: Mr. Beukema, Mrs. Brieve, Mrs. Klohs - 3

Nays: 0

1-4 **Resolution 21-3:** Adoption of 2021 Rates and Charges Resolution and Airport Operating and Terminal Building Occupancy Permit

Mr. Zeilstra said there are slight adjustments to the Rates and Charges Resolution. The Landing and Terminal Rental Rate fees have changed slightly from 2020. He also said that the Economy lot is not open right now and because of it, the North Lot temporary cost is \$10/day (a decrease from \$13/day). When the Economy Lot reopens, the cost will be \$10/day and the North Lot will go back to \$13/day.

Motion by Mr. Beukema, supported by Mrs. Brieve, the adoption of the 2021 Rates & Charges Resolution and approve the 2021 Airport Operating and Terminal Building Occupancy Permit. Motion carried.

Yeas: Mr. Beukema, Mrs. Brieve, Mrs. Klohs - 3  
Nays: 0

1-5 Financial Update

Mr. Zeilstra provided a financial update.

1-6 Other

There was no other business brought before the committee.

Meeting adjourned at 8:07 a.m.

MAW