

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
DoubleTree Hotel, 4747 28th Street, Grand Rapids, MI 49512
Wednesday, January 25, 2023

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on January 25th 2023, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Dan Koorndyk, Dan Burrill, Mike Verhulst, Emily Brieve, Doug Small, Birgit Klohs - 6
Board Absent: Pete Beukema - 1

Staff Present: Tory Richardson - President and CEO
Alex Peric - Vice President and COO
Maria Kim – Chief Financial Officer
Lisa Carr – Public Safety & Operations Director
Kevin Delaney – Director of Maintenance and Asset Management
Heather Day – Human Resources Director
Matt Zeilstra - Controller
Clint Nemeth - Engineering Manager
Tom Cizauskas – Business Administration Manager
Heidi Groenboom – Communications and Events Associate
Laura Feigel – Business Affairs Coordinator

Others Present: Mary Kay Shaver (Varnum), Amy Yan (Varnum), Brian Merk (Prein & Newhof), Jeff Gauger (Northern Jet Management)

1-1 Approval of the Agenda

Motion by Mr. Small, supported by Mr. Verhulst, the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Birgit Klohs, Dan Burrill, Mike Verhulst, Emily Brieve, Doug Small - 6

1-2 Public Comment

There was no public comment.

1-3 Consent Agenda

a) Approval of Authority Board Minutes – January 4, 2023

FINANCE AND LEGISLATIVE COMMITTEE

b) **Resolution 22-41:** Pro Star Aviation LLC - Commercial Hangar Lease Agreement

OPERATIONS AND MARKETING COMMITTEE

c) **Resolution 23-1:** Terminal Enhancements – Phase I Design

d) **Reports**

- Project/Construction Report
- Project Status Report
- Public Safety and Operations Report
- Aviation Activity Report
- Media Report

Motion by Mr. Small, supported by Mr. Verhulst, the approval of Consent Agenda items a - d.
Motion carried.

Yeas: Dan Koorndyk, Mike Verhulst, Dan Burrill, Birgit Klohs, Emily Brieve, Doug Small - 6

1-4 President and CEO Report

Mr. Richardson reviewed the CEO report which included the recent tower relocation milestones of the approval of the siting location as well as the approved FAA budget that includes funding for the relocation of the GRR tower.

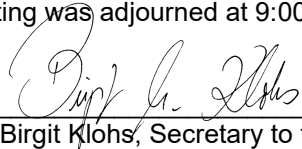
1-5 Other Business

Mr. Verhulst inquired about DBE and veteran owned participation of our contractors. Mr. Cizauskas explained that the Authority is well above it's goal with the percentage of DBE's included in the construction project teams for Concourse A. Mr. Richardson explained the Authority is required to report these numbers to the FAA for Federally funded projects and concessions. Mrs. Brieve stated she is happy to see the positive media around the campaign highlighting the contractors working on Elevate. Mr. Small asked if the Authority expected to see LAX and BOS back in service. Mr. Peric stated we would soon. Secretary Klohs asked if GRR was affected by the Southwest system failure in December Mr. Richardson stated it had impacted our passenger numbers but it wasn't an isolated issue to GRR and Southwest has stated they have rectified the situation with it's customers. Chair Koorndyk asked if any board members wanted to participate on the upcoming Construction Manager At Risk (CMAR) interview process for the Terminal Enhancements Project. He said he will participate if no one other board member's schedule allows.

1-6 Adjournment

The meeting was adjourned at 9:00 a.m.

APPROVAL:



Birgit Klohs, Secretary to the Board

If/tc