

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, July 29, 2020**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on July 29, 2020 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk, Peter Beukema, Doug Small

**Board Members Present via Audio Conferencing:** Birgit Klohs, Roger Morgan

**Staff Present:** Tory Richardson - President and CEO  
Alex Peric - Vice President and COO  
Casey Ries – Engineering and Planning Director  
David Turch – David Turch and Associates (Started the meeting in the Golden Eagle Conference Room)  
Mary Kay Shaver – Airport Attorney (When David Turch left the room, Mary Kay came into the Golden Eagle Conference Room)  
Margie Witbeck – Executive Assistant

**Also Present via Audio Conferencing:**

Brian Dougal - Aon  
Emily Shatto - Aon  
Mary Ann Sabo – Sabo PR  
Tim Haizlip – Director of Maintenance  
Dan Villalobos - Ground Transportation Supervisor  
Moe Khattak – Business Analyst  
Clint Nemeth – Engineering Manager  
Tom Cizauskas – Purchasing Manager  
Michelle Baker – Environmental Manager  
Jon Couchenour – IT Support  
Matt Zeilstra – Controller  
Stephen Clark – Business Development Manager  
Pat Howe – Network & Security Administrator

Mr. Koorndyk welcomed everyone to the GFIAA Board meeting. He confirmed the Board Members that were onsite, and which were joining via phone. He announced that the Large Area Autonomous Disinfecting (LaaD) Vehicle debuted at the GFIA on Wednesday, July 15, 2020.

**7-1 Approval of the Agenda**

Mr. Koorndyk announced that agenda item 7-3.1 Federal Legislative Update from David Turch & Associates has been added to the agenda.

Motion by Mr. Wilson, supported by Mr. Small, to approve the updated agenda. Motion carried.

**7-2 Public Comment**

No public comment.

**7-3 Consent Agenda**

a) Approval of Authority Board Minutes – June 24, 2020

### **FINANCE AND LEGISLATIVE COMMITTEE**

b) **Resolution 20-32:** Authority Insurance Renewal

### **OPERATIONS AND MARKETING COMMITTEE**

c) **Resolution 20-26:** Grant Offer Acceptance – 2020 Airport Improvement Program

d) **Resolution 20-30:** MDOT/EGLE Municipal Airport Grant

e) **Resolution 20-31:** Freight Elevator Replacement

f) Reports

- Project/Construction Report
- Gateway Transformation Phase 2 Dashboard
- Public Safety and Operations Report
- Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Small, the approval of Consent Agenda items a - f. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Beukema, Mr. Vonk – 6  
Nays: 0

#### 7-3.1 Federal Legislative Update

Mr. Turch gave an update on his lobbying efforts on behalf of the GFIAA.

#### 7-4 FIS Phase 1 Resolutions

Mr. Ries provided an update on the Federal Inspection Station project as well as explained the work expected under Phase 1 for the three resolutions before the board.

- **Resolution 20-27:** FIS Phase 1 – Gas Main Relocation  
Motion by Mr. Beukema, supported by Mr. Wilson. Motion carried.
- **Resolution 20-28:** FIS Phase 1 – Construction Manager Contract Amendment 1  
Motion by Mr. Wilson, supported by Mr. Small. Motion carried.
- **Resolution 20-29:** FIS Phase 1 – Construction Administration Contract  
Motion by Mr. Small, supported by Mr. Wilson. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Beukema, Mr. Vonk – 6  
Nays: 0

#### 7-5 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.

#### 7-6 Closed session under Section 8(h) of the Open Meetings Act

Motion by Member Wilson, supported by Member Small, to recess to a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute, specifically a written legal opinion by legal counsel regarding certain claims.

Vote to recess to a closed session by roll call\*:

Yeas: Mr. Koorndyk, Mr. Wilson, Mr. Vonk, Mrs. Klohs, Mr. Small, Mr. Beukema – 6  
Nays: 0

Motion carried.

\*Mr. Morgan was not present at the time of the roll call vote.

Vote to resume to open session by roll call\*\*:

Yeas: Mr. Koorndyk, Mr. Wilson, Mr. Vonk, Mr. Morgan, Mr. Small, Mr. Beukema - 6

Nays: 0

Motion carried.

\*\*Mrs. Klohs was not on the line for roll call to resume to open session.

7-7 Other Business

Mr. Richardson shared that the 30<sup>th</sup> Annual Airport Golf Outing will take place on Friday, August 28, 2020.

7-8 Adjournment

The meeting was adjourned at 10:20 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board

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