

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Wednesday, July 22, 2020
8:00 a.m.**

Present: Floyd Wilson Jr., Doug Small, Roger Morgan, Dan Koorndyk

Also Present: Tory Richardson, Alex Peric, Casey Ries, Margie Witbeck, Dan LaMore -The Christman Company

Present via Audio Conferencing: Lisa Carr, Tim Haizlip, Clint Nemeth, Stephen Clark, Moe Khattak, Tom Cizauskas, Pat Howe, Michelle Baker, Matt Zeilstra, Jon Couchenour, Margie Witbeck, Zac Bosma – The Christman Company, Chris Cieciek – LimnoTech, Tim Close – Mead & Hunt, Todd Knuckey- Mead & Hunt, Scott Bell - LimnoTech

7-1 Meeting Minutes

The Operations and Marketing Committee minutes of June 17, 2020 were approved as submitted. Motion by Mr. Small, supported by Mr. Morgan. Motion carried.

7-2 Public Comment

No public comment.

7-3 Resolution 20-26: Grant Offer Acceptance – 2020 Airport Improvement Program

Mr. Ries said that staff applied to MDOT and FAA to use 2020 entitlement AIP funds for Concourse A design and design of the South Perimeter Road Reconstruction project. A formal grant offer of a maximum of \$5,342,063 is expected by August 26, 2020.

Motion by Mr. Small, supported by Mr. Morgan, the acceptance a 2020 FAA Airport Improvement Program grant offer and authorize the President & CEO to sign all associated documents. Motion carried.

7-4 Resolution 20-27: FIS Phase 1 – Gas Main Relocation

Mr. Nemeth said that staff is working with DTE Energy to relocate an original gas main that feeds into the terminal building. The gas main will continue to provide gas service to tenants east of the terminal. In addition, staff is working with Kent County and DTE to finalize the corresponding easement.

Motion by Mr. Morgan, supported by Mr. Small, the approval of a contract with DTE Energy for gas main relocation to support the Federal Inspection Station project and authorization for the President & CEO to sign. Motion carried.

7-5 Resolution 20-28: FIS Phase 1 – Construction Manager Contract Amendment 1

Mr. Nemeth said that 52 bids were received for trade work for Phase 1 of the FIS project. The Christman Company was previously selected as the Construction Manager for Project Elevate, which includes the FIS project. He introduced Dan LaMore of the Christman Company who gave a presentation about their community involvement and impact.

Motion by Mr. Small, supported by Mr. Morgan, the approval of a guaranteed maximum price contract amendment with The Christman Company for construction services not to exceed \$8,200,000 for the Federal Inspection Station (FIS) Phase 1 project, a capital budget amendment, and authorization for the President & CEO to sign. Motion carried.

7-6 **Resolution 20-29:** FIS Phase 1 – Construction Administration Contract Amendment

Mr. Nemeth said that a contract was approved with Mead & Hunt, Inc. for design services associated with the Project Elevate including a new FIS and the expansion & widening of Concourse A. With the design and bidding phases of the FIS project complete, the construction phase of the project will begin in August 2020. Bids were received indicating the end of design phase services. Mead & Hunt will provide on-site construction administration services under this amendment. Services will include an on-site resident architect, project inspection for conformance with contract documents, management of airport assigned quality assurance testing, and reporting in conformance with FAA and Michigan Economic Development Corporation (MEDC).

Motion by Mr. Small, supported by Mr. Morgan, the approval of a contract amendment with Mead & Hunt for Phase 1 of the FIS construction administration services not to exceed \$856,668.00, and authorization for the President & CEO to sign. Motion carried.

7-7 **Resolution 20-30:** MDOT/EGLE Municipal Airport Grant

Mr. Cizauskas said that staff applied to MDOT and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for a grant to fund the continued investigation to further characterize areas where Aqueous Film Forming Foam (AFFF) has been used. Funds will be used to sample three past AFFF use locations and further delineate the extent and distribution of PFAS in soils. The grant offer will include standard MDOT grant terms and conditions.

Mr. Ries introduced Ms. Baker and provided an overview of site investigation efforts completed to date.

Motion by Mr. Small, supported by Mr. Morgan, the acceptance of a MDOT/EGLE Municipal Airport PFAS Grant and authorize the President & CEO to sign all associated documents. Motion carried.

7-8 **Resolution 20-31:** Freight Elevator Replacement

Mr. Cizauskas said staff published an RFP to modernize, improve safety and improve the functionality of the loading dock freight elevator. Three proposals were received, and staff is recommending the work be awarded to Otis Elevator Company, the lowest proposal in the amount of \$125,380.

Motion by Mr. Small, supported by Mr. Morgan, the approval of an agreement with Otis Elevator Company to supply and install a new hydraulic freight elevator. Motion carried.

7-9 **Project/Construction Report**

Mr. Ries reviewed the Project/Construction report.

7-10 **Other**

Meeting adjourned at 8:55 a.m.

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