

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
DoubleTree Hotel, 4747 28th Street, Grand Rapids, MI 49512
Wednesday, June 28, 2023

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on June 28, 2023, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Mike Verhulst, Pete Beukema, Dan Burrill, Emily Brieve, Doug Small, Dan Koorndyk – 6
Board Absent: Birgit Klohs – 1

Staff Present: Tory Richardson — President and CEO
Alex Peric -- Vice President and COO
Maria Kim – Chief Financial Officer
Kevin Delaney – Director of Maintenance and Asset Management
Lisa Carr – Public Safety & Operations Director
Casey Ries – Engineering & Planning Director
Matt Zeilstra – Controller
Haley Meyer – Executive Assistant
Tom Cizauskas – Business Administration Manager
Derek Young – Badge Office Specialist
Ashley Thorsen – Operations Manager
Tony Gutierrez – ARFF Chief

Others Present: Mary Kay Shaver (Varnum), John Oliver

6-1 Approval of the Agenda

Motion by Mr. Small, supported by Mrs. Brieve for the approval of the agenda. Motion carried.

Yeas: Dan Koorndyk, Mike Verhulst, Pete Beukema, Dan Burrill, Emily Brieve, Doug Small - 6

6-2 Public Comment

No public comment.

6-3 Consent Agenda

- a) Approval of Authority Board Minutes – May 31, 2023

FINANCE AND LEGISLATIVE COMMITTEE

- b) Resolution 23-10: AvFlight – Lease Agreement, Assumption, and Amendment
c) Resolution 23-15: AvFlight – Hangar Lease Agreement
d) Resolution 23-17: 2024 ACI-NA Annual Conference Host Agreement

OPERATIONS AND MARKETING COMMITTEE

- e) Resolution 23-11: Aircraft Rescue Firefighting Truck Replacement
~~f) Resolution 23-12: New Aircraft Rescue Firefighting Building – Construction Phase Contracts~~
g) Resolution 23-13: Economy Lot Expansion – Construction
h) Redundant Generator Building and Primary Electrical Redistribution Project

i) Reports

- Project/Construction
- Public Safety & Operations Report
- Maintenance and Asset Management Report
- Aviation Activity Report
- Media Report

Motion by Mr Small, supported by Mrs. Brieve, the approval of Consent Agenda items a – i with exception of item f. Motion carried. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Mike Verhulst, Pete Beukema, Dan Burrill, Emily Brieve, Doug Small – 6
Nays: 0
Motion carried.

6-3.b Resolution 23-12: New Aircraft Rescue Firefighting Building – Construction Phase Contracts

This item was pulled from the consent agenda for separate consideration. After a brief discussion a motion by Mr. Beukema, supported by Mr. Burrill for the approval of Resolution 23-12: New Aircraft Rescue Firefighting Building – Construction Phase Contracts. Motion Carried.

6-4 Resolution 23-9: Amendment to the 2022 Supplemental Bond Resolution

Mrs. Kim said the Authority obtained a Surety Bond to fulfill the Debt Reserve obligations from the 2023 Series A Bond Issue. The Authority would like to obtain a Surety Bond to fulfill the Debt Reserve obligations for all prior issues, which would replace the existing Letter of Credit which is currently in place. This will result in a savings of over \$1 million, and will require approvals from Kent County Commissioners through their committee and full commission meetings in July.

Motion by Mr. Beukema, supported by Mrs. Brieve for the approval of Resolution 23-9: Amendment to the 2022 Supplemental Bond Resolution. Motion carried. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Mike Verhulst, Pete Beukema, Dan Burrill, Emily Brieve, Doug Small - 6
Nays: 0
Motion carried.

6-5 Resolution 23-16: Acceptance of 2022 Audited Financial Statements

Mrs. Kim said our external auditors, Plante & Moran PLLC, have audited the Authority's 2022 financial statements and prepared the Annual Consolidated Financial Report (ACFR) and Audit Report. The ACFR will be submitted to the necessary agencies for reporting requirements.

Motion by Mr. Burrill, supported by Mr. Verhulst for the approval of Resolution 23-16: Acceptance of 2022 ACFR and Audit Report. Motion carried.

6-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

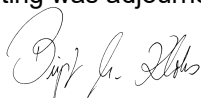
6-7 Other Business

No other business.

6-8 Adjournment

The meeting was adjourned at 9:11 a.m.

APPROVAL: _____



Birgit Klohs, Secretary to the Board

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