

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY**  
**FINANCE AND LEGISLATIVE COMMITTEE MINUTES**  
**Wednesday, June 21, 2023**  
**9:00 a.m.**

Board Present: Emily Brieve, Birgit Klohs, Pete Beukema, Dan Koorndyk- 4

Also Present: Alex Peric, Maria Kim, Lisa Carr, Matt Zeilstra, Haley Meyer, Casey Ries, Tom Cizauskas. Others Present: Larry Booker (SP Plus), Ali Hijazi (Plante & Moran PLLC), Daniel Hart (Plante & Moran PLLC).

6-1 Review and approval of meeting minutes

Motion by Mrs. Brieve, supported by Mr. Beukema, for the approval of the Finance and Legislative Committee meeting minutes of May 31, 2023. Motion carried.

6-2 Public Comment

No public comment

6-3 **Resolution 23-17:** 2024 ACI-NA Annual Conference Host Agreement

Mr. Peric said ACI-NA puts on an Annual Conference and Exhibition that traditionally attracts around 2,000 attendees and exhibitors from more than 150 airports throughout the United States and Canada. After a competitive process, ACI-NA has selected the Gerald R. Ford International Airport Authority to host its 2024 Annual Conference & Exhibition to be held in Grand Rapids, Michigan, on and between September 7-10, 2024. The Authority would like the authorization for the President and Chief Executive Officer to execute an Agreement by and between Airport Operators Council International, d/b/a Airports Council International - North America ("ACI-NA") and the Gerald R. Ford International Airport Authority (the "Airport" or "Host").

Motion by Mrs. Brieve, supported by Mr. Beukema, for the authorization for the President and Chief Executive Officer to execute an Agreement by and between Airport Operators Council International, d/b/a Airports Council International - North America ("ACI-NA") and the Gerald R. Ford International Airport Authority (the "Airport" or "Host"). Motion Carried.

6-4 **Resolution 23-15:** Avflight – Hangar Lease Agreement

Mr. Peric said AvFlight Grand Rapids Corporation approached the Airport to negotiate a lease following the assignment of the Steelcase hangar lease to Avflight. The Lease Agreement consists of approximately 94,000 square feet of ground area, including 18,114 square feet of hangar space and significant terms have been agreed upon. The Authority would like the approval to authorize the President and CEO to enter into a Hangar Lease Agreement between the Gerald R. Ford International Airport Authority and AvFlight Grand Rapids Corporation.

Motion by Mrs. Brieve, supported by Mr. Beukema, for the approval to authorize the President and CEO to enter into a Hangar Lease Agreement between the Gerald R. Ford International Airport Authority and AvFlight Grand Rapids Corporation. Motion Carried.

6-5 **Resolution 23-16:** Acceptance of 2022 Audited Financial Statements

Mrs. Kim said our external auditors, Plante & Moran PLLC, have audited the Authority's 2022 financial statements and prepared the Annual Consolidated Financial Report. The ACFR will be submitted to the necessary agencies for reporting requirements. Mr. Hijazi and Mr. Hart with Plante & Moran PLLC were present and walked through the audit results. Mrs. Kim asked for the approval and acceptance of the 2022 Annual Comprehensive Financial Report.

Motion by Mr. Beukema, supported by Mrs. Brieve, for the approval and acceptance of the 2022 Annual Comprehensive Financial Report.

6-6 Financial Update

Mrs. Kim provided a brief financial update.

6-7 Other

No other business was discussed.

Meeting adjourned at 10:10 a.m.

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