

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Gerald R. Ford International Airport, International Room**  
**5500 44<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, June 26, 2024**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on June 26, 2024, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Birgit Klohs, Mike Verhulst, Doug Small, Dan Burrill, Pete Beukema, Emily Brieve, Dan Koorndyk – 7

Staff Present: Tory Richardson – President and CEO  
Alex Peric – Vice President and COO  
Maria Kim – Chief Financial Officer  
Lisa Carr – Public Safety & Operations Director  
Haley Meyer – Executive Assistant  
Heather Day – Human Resources Director  
Matt Zeilstra – Controller  
Shelly Davis – Staff Accountant  
Trevor Dowden – Staff Accountant  
Tom Cizauskas – Business Administration Manager  
Phillip Hall – Facilities Systems Manager  
Jerry Locasto – Electrician  
Jon Couchenour – IT Support Analyst  
Heidi Groenboom – Communications and Event Associate  
Haley Abbas – Marketing and Communications Manager  
Clint Nemeth – Engineering Manager  
Brian Hillbrands – Planning Manager  
Casey Ries – Engineering Director

Others Present: Mary Kay Shaver (Varnum), Walter Bujak (KCC), Mary Ann Sabo (Sabo PR), Dan Ekonen (Special Olympics), Daniel Hart (Plante Moran), Ali Hijazi (Plante Moran), Kelly Jost (CS & S Companies), Chip Gentry, John Oliver

6-1 Approval of the Agenda

Motion by Mrs. Klohs supported by Mr. Beukema the approval of the agenda.

6-2 Public Comment

No public comment.

6-3 Special Presentation

The GRR Runway 5K on June 1<sup>st</sup> raised \$16,000 for Special Olympics. Chair Koorndyk and Tory Richardson presented Dan Ekonen from Special Olympics with the check.

6-4 Consent Agenda

- a) Approval of Authority Board Minutes – May 29, 2024

OPERATIONS AND MARKETING COMMITTEE

- b) Resolution 24-8: Sanitary Lift Station 1 Replacement
- c) Resolution 24-9: Taxiway V – Rehabilitation
- d) Resolution 24-10: Grand Canaopy Expansion – Phase 1

e) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Maintenance and Asset Management Report
- Aviation Activity Reports

• Media Report

Motion by Mr. Small, supported by Mr. Beukema, the approval of Consent Agenda items a – e representing almost \$5.4M of investment in our facilities. Motion carried.

6-5 Resolution 24-11: Acceptance of 2023 Audited Financial Statements

Chair Koorndyk said our external auditors, Plante & Moran PLLC, are present and just met with our Finance and Legislative Committee. For discussion purposes, Chair Koorndyk called for a motion for Resolution 24-11 before turning it over to Mrs. Kim and our auditors for further explanation.

Motion by Mr. Burrill, supported by Mrs. Klohs, the approval of the Acceptance of 2023 Audited Financial Statements.

Chair Koorndyk opened the discussion on the motion by turning to Mrs. Kim to introduce our auditors, Plante Moran and to provide a quick overview of the audit highlights. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Doug Small, Birgit Klohs, Pete Beukema, Mike Verhulst, Emily Brieve, Dan Burrill – 7

Nays: 0

Motion carried.

6-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

6-7 Other Business

Chair Koorndyk reminded everyone of the food trucks at the viewing park today from 10 AM – 4 PM. He also noted that the Zoning Board of Appeals will hold their annual public meeting here at 9:30 AM.

6-8 Adjournment

The meeting was adjourned at 9:18 a.m.

APPROVAL:



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Birgit Klohs, Secretary to the Board

HM