

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Wednesday, May 20, 2020
8:00 a.m.**

Present: Floyd Wilson Jr., Doug Small (via Microsoft Teams), Roger Morgan (via phone), Dan Koorndyk

Also Present: Tory Richardson, Alex Peric, Brian Picardat, Casey Ries, Lisa Carr, Tim Haizlip, Clint Nemeth (Via Teams), Stephen Clark (via Teams), Moe Khattak (via Teams) Tom Cizauskas, Matt Zeilstra, Margie Witbeck

5-1 Meeting Minutes

The Operations and Marketing Committee minutes of April 15, 2020 were approved as submitted.

5-2 Public Comment

No public comment.

5-3 Resolution 20-20: 800 MHz Radio Transition

Mr. Cizauskas said that in 2016, the Kent County Dispatch Authority began a transition to an 800MHz communication system for all public safety response agencies in Kent County, including the Airport's ARFF, Police and Operations departments. In conjunction with the County-wide public safety radio transition, the Airport Authority approved replacement of 119 handheld vehicle radios as a capital project to bring all Airport Authority radios to the new system. Mr. Morgan asked if the signal will be strong throughout the airport and if any testing had been done. Mrs. Carr answered that bidirectional testing has been completed to ensure strong signals throughout the terminal building. Mr. Morgan asked where the closest tower is located, and Mr. Cizauskas answered that it is in Alto on 92nd street. Mr. Cizauskas added that the installation service is contracted through Tele-rad, the same company that the county uses, and that we are also receiving the same price as Kent County's contract. Mr. Morgan added that this will allow proper communication across the board.

Motion by Mr. Small, supported by Mr. Morgan, the approval of a purchase order with Motorola Solutions to provide and install replacement portable and mobile radios. Motion carried.

5-4 Major Contract Summary

Mr. Ries said that the Project Elevate - Concourse A eight gates design phase has been completed. He added that the FIS will continue to move forward as planned with design completed and bids in hand by July.

Mr. Ries said that work on the ConRac design and expenditures have stopped due to the uncertainty of the immediate future with the COVID-19 impacts on car rentals.

Mr. Koorndyk asked how much of the \$89 million project estimate has been set aside for Concourse A and how much are we planning to Bond? Mr. Picardat answered \$75 million of the \$145 Million bond request will be for Concourse A.

Mr. Ries said that the Concourse A design has been completed but has been placed on hold at the bid phase. The FIS/IAB is on schedule for July. Mr. Ries said that the 4th baggage claim will be longer and will allow proper social distancing.

5-5 **Project/Construction Report**

Mr. Ries said that the terminal apron expansion and Gateway Transformation phase 2 have both been delayed due to COVID-19 but they are both back on track and expected to be completed in August 2020.

5-6 **Other**

Mr. Richardson said that he had spoken with ACI regarding the conference in September. ACI is collecting responses from their members to determine the overall engagement of potential attendees still planning to attend. He said that he has another call on Friday to discuss the survey results and to determine whether we will be hosting the conference this year or not. If the conference is cancelled, we'll be the host in 2024.

Mr. Small asked if the airport passenger numbers are increasing. Mr. Richardson answered that nationally, the numbers have increased from 4% to 9%. Our airport has had roughly 700-800 passengers each day, over the last few days. Mr. Picardat added that there are 471 cars in the parking lot, with a low being at 180.

Mr. Picardat announced he will be retiring. His last day will be June 26, 2020.

Meeting adjourned at 8:32 a.m.

maw