

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Gerald R. Ford International Airport, International Room**  
**5500 44<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, May 29, 2024**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on May 29, 2024, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Birgit Klohs, Mike Verhulst, Doug Small, Dan Burrill, Pete Beukema, Emily Brieve, Dan Koorndyk – 7

Staff Present: Tory Richardson – President and CEO  
Alex Peric – Vice President and COO  
Maria Kim – Chief Financial Officer  
Lisa Carr – Public Safety & Operations Director  
Haley Meyer – Executive Assistant  
Ashley Thorsen – Operations Manager  
Austin Dinzik – Operations Officer  
David Cripps – Facilities Manager  
Dan Villalobos – Terminal Operations Supervisor  
Tom Cizauskas – Business Administration Manager  
Phillip Hall – Facilities Systems Manager  
Laura Feigel – Business Affairs Coordinator  
Alyssa Stoker – Finance and Procurement Intern  
Jon Couchenour – IT Support Analyst  
Brett Groth – IT Support Analyst  
Dillion Edema – Equipment Operator 1  
Michael McElheny – Equipment Operator 1  
Haley Abbas – Marketing and Communications Manager  
Michelle Baker – Environmental Manager

Others Present: Mary Kay Shaver (Varnum), Walter Bujak (KCC), Mary Ann Sabo (Sabo PR), Katie Moore (Art Committee), Jerry Gretzinger (Artist), Miranda Krajniak (GVSU), Henry Matthews (GVSU), Shawn Hardy (TPG), Tia Paquin (TPG), John Oliver

5-1 Approval of the Agenda

Motion by Mrs. Klohs supported by Mrs. Brieve, the approval of the agenda.

5-2 Public Comment

No public comment.

5-3 Consent Agenda

- a) Approval of Authority Board Minutes – April 24, 2024

OPERATIONS AND MARKETING COMMITTEE

- b) Resolution 24-6: Custodial Services  
c) Resolution 24-7: Elevator Replacement

d) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Maintenance and Asset Management Report
- Aviation Activity Reports
- Media Report

Motion by Mr. Small, supported by Mr. Beukema, the approval of Consent Agenda items a – d representing almost \$4.1M of investment in cleaning and maintaining our facilities. Motion carried.

5-4 Public Art Program

Mr. Peric introduced Miranda Krajniak from our Art Committee. Mrs. Krajniak gave a brief reminder of our Public Art Program and introduced the CONRAC artist, Jerry Gretzinger. Mr. Gretzinger gave an overview of Jerry's Map – including his GRR airport stories and work on the map since 1963. The board members shared their appreciation of our art committee and the art currently in place. They welcomed Jerry and look forward to his finished work at the CONRAC.

5-5 Purchase Agreement

Chair Koorndyk shared that last month Dan Burrill provided the board a disclosure relating to a real estate transaction, and that Mr. Burrill will recuse himself from discussion and voting on this item today.

Chair Koorndyk asked for a motion to approve the purchase agreement.

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of the Purchase Agreement.

Chair Koorndyk then opened the discussion on the motion by turning to staff to provide an overview of the transaction. Mr. Richardson provided a quick overview of that transaction, which is a \$3.2M property acquisition of approximately 27 acres comprised of 3 parcels in Cascade Township, Kent County. The proposed newly acquired parcels abut GFIAA/Kent County property. As a condition of our master lease with Kent County, newly acquired land will be titled to Kent County and included in our master lease agreement. These parcels will provide additional airport property access from 52nd SE and Kraft Avenue SE. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Doug Small, Birgit Klohs, Pete Beukema, Mike Verhulst, Emily Brieve – 6

Nays: 0

Abstentions: Dan Burrill – 1

Motion carried.

5-6 President and CEO Report

Mr. Richardson reviewed the CEO report.

5-7 Other Business

No other business.

5-8 Adjournment

The meeting was adjourned at 9:15 a.m.

APPROVAL: \_\_\_\_\_  
Birgit Klohs, Secretary to the Board

HM