

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Gerald R. Ford International Airport, International Room
5500 44th Street SE, Grand Rapids, MI 49512
Tuesday, May 21, 2024
8:00 a.m.**

The meeting was called to order at 8:00 AM by Chair Small.

Members Present: Doug Small, Mike Verhulst, Emily Brieve and Dan Koorndyk - 4

Also Present: Tory Richardson, Maria Kim, Haley Meyer, Lisa Carr, Casey Ries, David Cripps, Heidi Groenboom, Dan Villalobos, Shawn Hardy, Tia Paquin

5-1 Meeting Minutes

The Operations and Marketing Committee minutes of April 15, 2024 were approved as submitted with a motion by Mr. Verhulst and support by Mrs. Brieve.

5-2 Public Comment

No public comment.

5-3 Resolution 24-6: Custodial Services

Mr. Cripps reviewed that the Authority Purchasing published a request for proposals in February of 2024 for firms to provide custodial services in the terminal building. Twelve proposals were received and as a result of the interviews in combination with submitted proposals, it is the recommendation of the selection committee that a Custodial Management Contract be awarded to The Professional Group of Detroit Michigan. Mr. Cripps introduced District Manager Shawn Hardy and HR Manager Tia Paquin to the board. Mr. Cripps said staff is seeking approval to authorize the President and Chief Executive Officer to enter into a contract with The Professional Group of Detroit, MI. to provide custodial services for a 3-year period.

Motion by Mr. Verhulst supported by Mrs. Brieve, the approval to authorize the President and Chief Executive Officer to enter into a contract with The Professional Group of Detroit, MI. to provide custodial services for a 3-year period.

5-4 Resolution 24-7: Elevator Replacement

Mr. Cripps reviewed that the 2024 Capital Budget includes funds to replace parking garage elevators as a component of planned facility maintenance. In March 2021, the Authority selected KONE Inc. to provide preventive and on-call maintenance services for all the Airport's elevators and escalators. Staff solicited a quote to replace 3 of the 6 elevators servicing the parking garage and recommends the KONE proposal. Mr. Cripps said staff is seeking approval to authorize the President and Chief Executive Officer to enter into a contract with KONE Inc. for the replacement of 3 elevators that serve the parking garage.

Motion by Mrs. Brieve supported by Mr. Verhulst, the approval to authorize the President and Chief Executive Officer to enter into a contract with KONE for the replacement of 3 elevators that serve the parking garage.

5-5 Summer Marketing Campaign

Mrs. Kim presented the Summer Marketing Campaign that runs from May 1 – August 31.

5-6 **Project/Construction Report**

Mr. Ries reviewed the status of the construction projects.

5-7 **Other**

No other business was discussed.

Meeting adjourned at 8:28 a.m.
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