

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Gerald R. Ford International Airport, International Room
5500 44th Street SE, Grand Rapids, MI 49512
Wednesday, May 21, 2025
8:00 a.m.**

The meeting was called to order at 8:00 AM by Chair Small.

Members Present: Doug Small, Mike Verhulst, and Dan Koorndyk – 3

Member Jennifer Merchant joined at 8:10 AM.

Also Present: Tory Richardson, Maria Kim, Alex Peric, Casey Ries, Tom Cizauskas, Chris King-Dye, Clint Nemeth, Larry Booker, Dan Villalobos, Jack Bryan

Chair Small requests approval to strike agenda item 5-5 Air Service Catchment Study Update from the current agenda and defer it to the June meeting. Motion by Mr. Koorndyk, supported by Mr. Verhulst the approval of removing item number 5-5 Air Service Catchment Study Update from the agenda.

5-1 Meeting Minutes

The Operations and Marketing Committee meeting minutes of April 23, 2025, were approved as submitted with a motion by Mr. Verhulst and support by Mr. Koorndyk.

5-2 Public Comment

No public comment.

5-3 Resolution 25-6: Concourse B Renovation

Mr. Nemeth reviewed that in August of 2018, HKS was selected as a sub-consultant under a contract with Mead & Hunt, to perform architectural/design services for the Concourse A Expansion and Widening project. After completing the expansion and renovation of Concourse A, the Airport Authority is now turning its attention to the renovation of Concourse B to maintain consistency of the look and feel between the two concourses.

Mr. King-Dye, asset owner, recommends continuing the Concourse B renovation architectural/design services with HKS, and a team of consultants, to maintain the consistency of assets, aesthetics, and guest experience on the Concourse A Expansion and Widening project. He is asking approval of a contract with HKS not to exceed \$973,345.00 for design services to renovate Concourse B, and authorization for the President & CEO to sign all associated documents. Motion carried.

Motion by Mr. Verhulst, supported by Mrs. Merchant, the approval of a contract with HKS not to exceed \$973,345.00 for design services to renovate Concourse B, and authorization for the President & CEO to sign all associated documents. Motion carried.

5-4 Viewing Park Improvements

Mr. Bryan reviewed the upcoming improvements to the viewing park, which are scheduled to begin in June. These enhancements will include the creation of a designated area specifically for food trucks. This change is expected to free up additional parking spaces and will add additional parking for visitors and improve the overall flow of traffic and safety in the area. The project will be carried out in two phases, with the goal of completing all work by mid-September.

5-5 ~~Air Service Catchment Study Update~~ (removed by action of the committee)

5-5 Air Service Quality (ASQ) Quarterly Update

Mrs. Kim presented the ASQ results for Q1 2025. She reviewed the performance scores and pointed out trends.

5-6 Cargo Update

Mr. Peric provided an update on Air Cargo and discussed the current status and potential opportunities for growth here at GRR.

5-7 May 2025 Construction/Project Report

Mr. Ries reviewed the status of the construction projects.

5-8 Other

No other business was discussed.

Meeting adjourned at 8:59 a.m.
HM