

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
Wednesday, May 27, 2020

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on May 27, 2020 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk, Roger Morgan

Board Members Present via Audio Conferencing: Birgit Klohs, Doug Small, Peter Beukema

Staff Present: Tory Richardson, President and CEO
Alex Peric, Vice President and COO
Brian Picardat – Vice President and CFO
Lisa Carr – Public Safety & Operations Director
Tim Haizlip – Director of Maintenance
Allan Fawcett – Interim Human Resource Director
Casey Ries – Engineering and Planning Director
Matt Zeilstra – Controller
Stephen Clark – Business Development Manager
Margie Witbeck – Executive Assistant
Jon Couchenour – IT Support

Also Present via Audio Conferencing:

Mary Kay Shaver – Airport Attorney
Dan Villalobos - Ground Transportation Supervisor
Moe Khattak – Business Analyst
Clint Nemeth – Engineering Manager
Tom Cizauskas – Purchasing Manager
Pam Hill – Plante Moran
Ali Hijazi – Plante Moran
Kelli Jost – C & S Companies
Nicholas Patterson – RS&H
Brian Camp – Host

Mr. Koorndyk welcomed everyone to the GFIAA Board meeting and did a roll call to confirm Board Members were present. Mr. Koorndyk, Mr. Wilson, Mr. Vonk, Mr. Morgan, Mr. Small, Mrs. Klohs were present. Mr. Beukema had not yet joined the meeting, but did so at 8:40 a.m.

5-1 Approval of the Agenda

Motion by Mr. Wilson, supported by Mr. Vonk, to approve the agenda. Motion carried.

5-2 Public Comment

No public comment.

5-3 Consent Agenda

a) Approval of Authority Board Minutes – April 29, 2020

FINANCE AND LEGISLATIVE COMMITTEE

b) Resolution 20-16: Island Hangar Investments, LLC – Corporate Hangar Lease

- c) Resolution 20-17: The Golf Club at Thornapple Pointe, L.P. – Ground Lease Agreement

OPERATIONS AND MARKETING COMMITTEE

- d) Resolution 20-20: 800 MHz Radio Transition
e) Reports
- Project/Construction Report
 - Gateway Transformation Phase 2 Dashboard
 - Public Safety and Operations Report
 - Aviation Activity Report

Motion by Mr. Wilson, supported by Mr. Morgan, that Consent Agenda items a - e be approved. Motion carried.

5-4 Resolution 20-22: Receive and File the 2019 Audited Financial Statements

Mr. Ali Hijazi and Mrs. Pam Hill gave an overview of the 2019 financial statements and annual audit. They said it was the first time they had done an audit completely virtual. They also commented that 2019 showed continued growth compared to 2018. The \$16 million that the airport will receive from the CARES act will help but won't get the airport back to where it was before the pandemic.

Mr. Vonk asked how the grant that was reported as revenue worked out. Mr. Picardat said that grants are typically reimbursable, but this was a unique situation where we received a grant from the state before we had expenses.

Motion by Mr. Vonk, supported by Mr. Wilson, to receive and file the 2019 audited financial statements. Motion carried.

5-5 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.

5-6 Other Business

All the Board Members thanked the retirees for their years of service, and specifically thanked Brian Picardat for his service.

Mrs. Klohs asked for an update regarding the ACI-NA annual conference. Mr. Richardson said that he has an update call with ACI on Friday morning but is quite confident it will be canceled.

Mr. Wilson added the leadership staff is doing great work and to hang in there.

5-7 Adjournment

The meeting was adjourned at 9:30 a.m.

APPROVAL: _____
Ted Vonk, Recording Secretary to the Board