

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, December 18, 2019**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on December 18, 2019 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson, Jr., Ted Vonk,  
Steve Heacock, Roger Morgan

**Board Members Absent:** Birgit Klohs

**Also Present:**

Mary Kay Shaver – Airport Attorney  
Tory Richardson – President and CEO  
Brian Picardat – CFO  
Alex Peric – Vice President and COO  
Tara Hernandez – Marketing and Communications Director  
Tim Haizlip – Director of Maintenance  
Allan Fawcett – Interim Human Resource Director  
Matt Zeilstra – Controller  
Dan Villalobos - Ground Transportation Supervisor  
Moe Khattak – Business Analyst  
Margie Witbeck – Executive Assistant  
Clint Nemeth – Engineering Manager  
Stephen Clark – Business Development Manager  
Tom Cizauskas – Purchasing Manager  
Pete Simms – Operations Officer  
Susan Sherman – Communications Coordinator  
Alicia Roberts – Operations Coordinator  
Bill Nowicki – Police Chief  
Rich Atha - LEO  
Chad Kooyer - LEO  
Keith Brock – Field Maintenance  
Rich Bostwick - Delta  
Lisa Verhil – Experience GR  
Eric Icard – The Right Place  
Bob Koller C&S  
Mike Holdwick – C&S  
Raymond Middlerwarth C&S  
John Vanlaar – Citizen  
Sharon Townsend - Teacher

12-1 **Approval of the Agenda**

The agenda was approved and adopted by Mr. Wilson.

12-2 **Public Comment**

No public comment.

12-3 **Consent Agenda**

a) Approval of Authority Board Minutes – November 27, 2019

**FINANCE AND LEGISLATIVE COMMITTEE**

- b) Resolution 19-45: Adoption of 2020 Rates and Charges Resolution and Airport Operating Permit
- c) Resolution 19-46: Notice of Intent to Issue Bonds
- d) Resolution 19-47: Amendment to Customer Facility Charge (CFC) Resolution
- e) Resolution 19-48: Appointment of General Counsel

**OPERATIONS AND MARKETING COMMITTEE**

- f) Resolution 19-49: Additional Parking Structure – Design Amendment
- g) Resolution 19-50: Environmental Services Contract Amendment
- h) Resolution 19-51: FAA New Control Tower Siting Study Non-Federal – Reimbursable Agreement

**HUMAN RESOURCE COMMITTEE MEETING**

- i) Resolution 19-52: UAW Contract Ratification
- j) Resolution 19-53: COAM Contract Ratification
- k) Resolution 19-54: FOP Contract Ratification

**REPORTS**

- Project/Construction Report
- Gateway Transformation Phase 2 Dashboard
- Public Safety and Operations Report

Motion by Mr. Wilson, supported by Mr. Heacock, that Consent Agenda items a-k be approved. Motion carried.

**12-4 President and CEO Report**

Mr. Richardson presented the President and CEO report to the Board.

**12-5 Other Business**

Mr. Koorndyk presented the walk-on DIN 19-55: Recognition of Service. He thanked Mr. Heacock for his years of service and presented him with a Proclamation from Kent County and an aerial photo.

Motion by Mr. Wilson, supported by Mr. Vonk, the recognition of Mr. Heacock's service while serving on the GFIAA Board. Motion carried.

**12-6 Adjournment**

The meeting was adjourned at 9:21 a.m.

APPROVAL: \_\_\_\_\_

Ted Vonk, Recording Secretary to the Board

maw