

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY  
FINANCE AND LEGISLATIVE COMMITTEE MINUTES  
Gerald R. Ford International Airport – International Room  
5500 44th Street SE, Grand Rapids, MI, 49512  
Wednesday, November 16, 2022  
8:00 a.m.**

Board Present: Birgit Klohs, Emily Brieve, Dan Koorndyk – 3  
Board Absent: Peter Beukema

Staff Present: Tory Richardson, Alex Peric, Lisa Carr, Casey Ries, Matt Zeilstra, Kevin Delaney, Heather Day, Tom Cizauskas, Margie Witbeck

11-1 Review and approval of meeting minutes

Motion by Mrs. Brieve, supported by Mrs. Klohs, the approval of the Finance and Legislative Committee meeting minutes of October 26, 2022. Motion carried.

11-2 Public Comment

No public comment

11-3 **Resolution 22-38:** Experience Grand Rapids – Visitor Information Staffing Agreement

Mr. Richardson said that the Gerald R. Ford International Airport Authority (GFIAA) and Experience Grand Rapids (EXGR) would like to enter into a new five-year agreement with two (2) one-year renewal options. The current lease expires on November 30, 2022. The new agreement would be from November 30, 2022, until November 30, 2027.

Motion by Mrs. Brieve, supported by Mr. Koorndyk, the approval of an agreement between GFIAA and EXGR to provide staffing for the Visitor Information Center and other related services. Motion carried.

11-4 **Resolution 22-39:** Authority Policy Review – Safety Footwear Policy, Tobacco Use Policy

Mr. Cizauskas said that the Authority has 38 policies needing periodic review and Board approval of revisions. The two policies currently being reviewed are the Safety Footwear Policy and the Tobacco Use Policy.

Motion by Mrs. Brieve, supported by Mr. Koorndyk, the review and approval of proposed revisions to the Authority Board-approved policies. Motion carried.

11-5 Financial Update

Mr. Zeilstra provided a brief financial update.

11-6 Other

No other business was discussed.

Meeting adjourned at 8:15 a.m.

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