

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Gerald R. Ford International Airport, International Room
5500 44th Street SE, Grand Rapids, MI 49512
Wednesday, November 12, 2025
8:00 AM**

The meeting was called to order at 8:00 AM by Chair Small.

Members Present: Jennifer Merchant, Doug Small, Mike Verhulst, Dan Koorndyk –4

Also Present: Tory Richardson, Alex Peric, Haley Meyer, Maria Kim, Casey Ries, Tom Cizauskas, Ashley Thorsen, Heidi Groenboom, Brian Hilbrands, Kyle McKeown, Jack Bryan, Michelle Baker

11-1 Meeting Minutes

The Operations and Marketing Committee meeting minutes of October 15, 2025, were approved as submitted with a motion by Mr. Verhulst and support by Mrs. Merchant.

11-2 Public Comment

No public comment.

11-3 Resolution 25-18: Campus Wayfinding Improvements

Mr. Ries shared that overtime various campus additions have introduced multiple signage styles, and the airport is now looking to replace the existing campus wayfinding signage to provide consistent branding and messaging. In 2022, Mijksenaar was selected to create a campus-wide wayfinding standard and for campus wayfinding design services. Mr. Bryan explained that the completion of the design phase for the campus wayfinding project, the airport is now preparing to move forward with construction of the new wayfinding signage.

Removal of existing signage will begin after the winter holidays, followed by installation of the new sign foundations and signage shortly thereafter.

Motion by Mrs. Merchant, supported by Mr. Verhulst, the approval of project contracting authority not to exceed \$2,900,000 for the removal of existing roadway signage and installation of new campus roadway signage, and authorization to authorize the President and CEO to sign all associated documents. Motion carried.

11-4 Resolution 25-19: Environmental Service Contract Amendment

Mrs. Baker shared that in 2020, the Board approved a five-year contract with LimnoTech, Inc., for environmental services. The scope of work for 2026 activities includes a level of effort associated with National Pollution Discharge Elimination System (NPDES) permit renewal and negotiations, ongoing operation and evaluation of glycol collection best management practices and the Natural Treatment System, and negotiations with the Michigan Department of Environment, Great Lakes, and Energy related to stormwater permitting. The scope also includes the required monitoring, testing, and reporting associated with the permit.

Due to the ongoing permit renewal negotiations, and after consultation with the Airport Procurement Department, it was determined that the on-call contract should be extended through an additional winter monitoring season, in anticipation of a new permit taking effect in 2026.

Motion by Mr. Verhulst, supported by Mrs. Merchant, the approval of the annual Environmental Services contract scope of work for 2026. Motion carried.

11-5 Resolution 25-20: Taxiway L Extension

Mrs. Thorsen shared that this project will extend Taxiway L to the north to support future development of site 4 (area east of Cassard Lane) and prepare additional airside development sites. She noted that this will not have any impacts to guests, airlines or tenants and that the project will be funded with Federal and State grant and local matching funds.

Motion by Mrs. Merchant, supported by Mr. Verhulst, the approval of project contracting authority not to exceed \$5,000,000 for the extension of Taxiway L, and authorization for the President & CEO to sign all associated documents. Motion carried.

11-6 November 2025 Construction/Project Report

Mr. Ries reviewed the status of the construction projects.

11-7 Other

Mr. Cizauskas gave an update on the federal DBE program.

Ms. Groenboom announced that the airport is a finalist for two ACI awards: Annual (Community) Reports and Marketing Program for Small Airports Category.

Meeting adjourned at 8:33 AM
HM