

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Wednesday, October 28, 2020**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on October 28, 2020 at 8:01 a.m.

**Board Members Present:** Dan Koorndyk, Floyd Wilson Jr., Ted Vonk, Birgit Klohs, Doug Small, Peter Beukema

**Board Members Present via Audio Conferencing:** Roger Morgan

**Staff Present:** Tory Richardson - President and CEO  
Alex Peric - Vice President and COO  
Mary Kay Shaver – Airport Attorney  
Margie Witbeck – Executive Assistant

**Also Present via Audio Conferencing:**

Casey Ries – Engineering and Planning Director  
Lisa Carr – Public Safety & Operations Director  
Dan Villalobos – Terminal Operations Supervisor  
Moe Khattak – Manager of Business Analytics & Strategy  
Clint Nemeth – Engineering Manager  
Tom Cizauskas – Purchasing Manager  
Michelle Baker – Environmental Manager  
Matt Zeilstra – Controller  
Mo Lynch – Human Resources Director  
Ann Biafore – Administrative Specialist  
Laura Feigel – Executive Assistant  
Stephen Clark – Commercial Development Director  
Pat Howe – Network & Security Administrator  
Ann Biafore – Administrative Specialist  
Nicolas Patterson – Guest  
Kelly Jost – C&S  
Mary Ann Sabo – Sabo PR  
Ashley Lucas – Operations Manager  
John Oliver – Guest  
Jon Couchenour – IT Technician  
Kevin DK – Guest  
Tim Haizlip – Maintenance Director  
616-292-7062  
616-233-6045  
Anonymous

Mr. Koorndyk welcomed everyone to the GFIAA Board meeting. He confirmed the Board Members that were onsite, and the members who were joining via phone. He said in remembrance of Ambassador Peter Secchia, we will watch a video of the Ford Statue Unveiling as a tribute.

**10-1 Approval of the Agenda**

Mr. Koorndyk made a motion to approve the agenda with removal of items 10-4, 10-5, 10-6, and 10-7.

Motion by Mrs. Klohs, supported by Mr. Wilson, to approve the agenda and the removal of items 10-4, 10-5, 10-6 and 10-7. Motion carried.

10-2 **Public Comment**

No public comment.

10-3 **Consent Agenda**

a) Approval of Authority Board Minutes – September 30, 2020

**FINANCE AND LEGISLATIVE COMMITTEE**

b) **Resolution 20-40:** Tresstar, LLC – Hangar Lease Second Amendment

**OPERATIONS AND MARKETING COMMITTEE**

c) **Resolution 20-44:** Airport Queue Management System

d) **Resolution 20-45:** Security Guard Services

e) **Resolution 20-46:** Fuel Farm Standby Generator

f) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Aviation Activity Report
- Board Financials

Motion by Mr. Wilson, supported by Mr. Small, the approval of Consent Agenda items a - f. Motion carried.

Yeas: Mr. Koorndyk, Mr. Wilson, Mrs. Klohs, Mr. Small, Mr. Morgan, Mr. Vonk, Mr. Beukema – 7

Nays: 0

10-4 ~~Public Hearing—2021 Annual Operating Budget~~

10-5 ~~**Resolution 20-41:** 2021 Annual Operating Budget~~

10-6 ~~**Resolution 20-42:** 2021 Capital Budget~~

10-7 ~~**Resolution 20-43:** 2022-2026 Capital Improvement Plan~~

10-8 President and CEO Report

Mr. Richardson presented the President and CEO report to the Board.

10-9 Other Business

Mr. Richardson announced that the Allegiant non-stop flight to Boston will resume March 5, 2021.

10-10 Adjournment

The meeting was adjourned at 9:16 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board