

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Gerald R. Ford International Airport, International Room**  
**5500 44<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, October 25, 2023**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on October 25, 2023, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Pete Beukema, Dan Burrill, Mike Verhulst, Doug Small, Emily Brieve, Dan Koorndyk,— 6

Board Absent: Birgit Klohs - 1

Staff Present: Tory Richardson — President and CEO  
Alex Peric -- Vice President and COO  
Maria Kim – Chief Financial Officer  
Casey Ries – Engineering & Planning Director  
Heather Day – Human Resources Director  
Matt Zeilstra – Controller  
Haley Meyer – Executive Assistant  
Tom Cizauskas – Business Administration Manager  
Jon Couchenour – IT Support Analyst

Others Present: Mary Kay Shaver (Varnum), Walter Bujak (Kent County Commissioner), Josh Karp (CS Erickson), Tom Plummer, John Oliver

10-1 Approval of the Agenda

Motion by Mr. Beukema, supported by Mr. Burrill for the approval of the agenda.

10-2 Public Comment

Tom Plummer addressed the board about the ability to hunt on airport property.

10-3 Consent Agenda

a) Approval of Authority Board Minutes – September 27, 2023

OPERATIONS AND MARKETING COMMITTEE

b) Reports

- Project/Construction
- Public Safety & Operations Report
- Maintenance and Asset Management Report
- Aviation Activity Report
- Media Report

Motion by Mr Small, supported by Mr. Beukema, the approval of Consent Agenda items a - b. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Emily Brieve, Mike Verhulst, Pete Beukema, Dan Burrill, Doug Small – 6

Nays: 0.

Motion carried

10-4 Resolution 23-17: Approval of the 2024 Operating Budget

Mrs. Kim reviewed the 2024 annual operating budget.

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of the 2024 Operating Budget. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Emily Brieve, Mike Verhulst, Pete Beukema, Dan Burrill, Doug Small – 6  
Nays: 0.  
Motion carried

10-5 Resolution 23-18: Adoption of 2024 Rates and Charges Resolution

Mrs. Kim reviewed the 2024 rates and charges.

Motion by Mrs. Brieve, supported by Mr. Verhulst, the approval of the 2024 Rates and Charges Resolution. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Emily Brieve, Mike Verhulst, Pete Beukema, Dan Burrill, Doug Small – 6  
Nays: 0.  
Motion carried

10-6 Resolution 23-19: 2024 Capital Budget

Mr. Ries reviewed the 2024 capital budget. He reviewed the current priorities and significant projects.

Motion by Mr. Burrill, supported by Mr. Verhulst, the approval of the 2024 Capital Budget. Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Emily Brieve, Mike Verhulst, Pete Beukema, Dan Burrill, Doug Small – 6  
Nays: 0.  
Motion carried

10-7 Resolution 23-20: 2025-2029 Capital Improvement Plan

Mr. Ries reviewed the CIP and said an updated plan is required to be submitted to the FAA and MDOT on an annual basis. The current CIP anticipates the completion of multiple ELEVATE components.

Motion by Mr. Beukema, supported by Mrs. Brieve, the approval of the 2025-2029 Capital Improvement Plan.

Chair Koorndyk asked for votes by roll call.

Yeas: Dan Koorndyk, Emily Brieve, Mike Verhulst, Pete Beukema, Dan Burrill, Doug Small – 6  
Nays: 0.  
Motion carried

10-8 President and CEO Report

Mr. Richardson reviewed the CEO report.

10-9 Other Business

No other business.

10-10 Adjournment

The meeting was adjourned at 9:03 a.m.

APPROVAL: \_\_\_\_\_



Birgit Klohs, Secretary to the Board