

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY
OPERATIONS AND MARKETING COMMITTEE MINUTES
Tuesday, September 21, 2021
8:00 a.m.**

Board Present: Floyd Wilson, Jr., Doug Small, Dan Koorndyk - 3
Board Absent: Roger Morgan - 1

Staff Present: Tory Richardson, Alex Peric, Casey Ries, Matt Zeilstra, Tom Cizauskas, Clint Nemeth, Stephen Clark, JJ Swain, Pat Howe, Margie Witbeck

Others Present: Jason Bosscher - Steel Supply & Engineering Co., Doug Sluiter - Tower Pinkster, Zac Bosma – Christman Company

9-1 Meeting Minutes

The Operations and Marketing Committee meeting minutes of August 23, 2021 were approved as submitted. Motion by Mr. Small, supported by Mr. Koorndyk. Motion carried.

9-2 Public Comment

No public comment.

9-3 **Resolution 21-31: Parking Garage Maintenance**

Mr. Nemeth said the parking garage structure has areas that were identified as needing repair, including joint repairs, deck resealing, painting, replacing fire extinguisher cabinets, and lighting improvements. The Authority and Fishbeck staff are recommending the work be awarded to the lowest responsible bidder, DC Byers Co./Grand Rapids Inc.

Motion by Mr. Small, supported by Mr. Koorndyk, the approval of a contract with DC Byers Co./Grand Rapids Inc. in an amount not to exceed \$252,252, to provide contracting services for parking structure maintenance, and authorization for the President and CEO to sign. Motion carried.

9-4 **Resolution 21-32: Concourse A Expansion – Initial Construction Phase Contracts**

Mr. Ries introduced Jason Bosscher from Steel Supply & Engineering Co., Doug Sluiter from Tower Pinkster, and Zac Bosma from Christman Company.

Mr. Ries said the initial phases of Concourse A expansion and widening include 8 new gates, plus widening of the existing concourse. The phase 1 primary contracts are aligned with Bid Package no. 1 including initial construction phases was assembled and publicly procured to begin construction while interior design details are finalized. He said that the first phase is 16 million of the 105-million-dollar bond. He added that Tower Pinkster is the onsite contractor and Christman is the construction manager at risk. Mr. Ries said Concourse A will house the legacy carriers and Allegiant will be relocated to Concourse B.

Motion by Mr. Koorndyk, supported by Mr. Small, the approval of project contracting authority not to exceed \$16,000,000 for the initial phases of the Concourse A Expansion & Widening construction, and authorization for the President and CEO to sign. Motion carried.

9-5 **Resolution 21-33: Multi-User Flight Information Display Systems (MUFIDS)**

Mr. Swain said the IT master plan included MUFIDS upgrade. The current MUFIDS are 7-10 years old and outdated. He added that the service is cloud-based. After receiving 9 proposals, the evaluation committee is recommending Art of Context, the company with the lowest fee proposal. Mr. Swain said the upgrades will be behind the scenes and passengers will not be negatively impacted.

Motion by Mr. Koorndyk, approved by Mr. Small, the approval of a contract with Art of Context to purchase MUFIDS hardware, software, and services in an amount not to exceed \$215,548, and authorize the President and CEO to sign. Motion carried.

9-6 Cyber Security Update

Mr. Howe said the top 3 threats of security breaches are ransomware, phishing, and name spoofing. He said that multi-factor authentication is now in place for additional protection. A phishing button has been added to the ribbon in Office 365 so that staff can immediately notify IT. Mr. Howe said 96% of GFIA staff has completed annual training on cyber security.

9-7 Fall Marketing Campaign Update

Mr. Clark said that the Airport's tagline will shift from "Fly Safe. Fly Ford." to "Where the Going Gets Good". Experiential advertisements are being installed locally. He said that the Airport is now in the geofencing space to provide targeted marketing.

9-8 Project/Construction Report

Mr. Ries highlighted that the Aviator Way crossing project is going well. He said the perimeter gate replacements and rehabilitation of the economy lot projects will be kicking off soon. The checked baggage system is in place and staff is working with the Disability Advocates on a universal design review to ensure the Airport is ADA compliant.

9-9 Other

No additional information was discussed.

Meeting adjourned at 8:56 a.m.

Maw