

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**Gerald R. Ford International Airport, International Room**  
**5500 44<sup>th</sup> Street SE, Grand Rapids, MI, 49512**  
**Wednesday, September 24, 2025**

A quorum being present, and in accordance with notice being duly given, Chair Koorndyk called the meeting of the Authority Board to order on September 24, 2025, at 8:30 a.m.

Chair Koorndyk welcomed everyone and asked for Board Member attendance by roll call:

Board Present: Mike Verhulst, Dan Burrill, Jennifer Merchant, Doug Small, Pete Beukema,  
Dan Koorndyk – 6

Board Absent: Birgit Klohs - 1

Staff Present: Tory Richardson – President and CEO  
Alex Peric – Vice President and COO  
Haley Meyer – Executive Assistant  
Maria Kim – Chief Financial Officer  
Casey Ries – Chief Asset Development Officer  
Chris King-Dye – Maintenance and Asset Management Director  
Tom Cizauskas – Business Administration Manager  
Heather Day – Human Resources Director  
Heidi Groenboom – Communications and Events Associate  
Derrick Grinnell – Aircraft Rescue Fire Fighter Chief  
Spencer Quinn – Aircraft Rescue Fire Fighter  
Matt Zeilstra – Controller  
Jon Couchenour – IT Support Analyst  
Clint Nemeth – Engineering Manager  
Brian Hiilbrands – Planning Manager

Others Present: Mary Kay Shaver (Varnum), Mary Ann Sabo (Sabo PR), Josh Karp (CS Erickson), John Oliver, Tom Moerdyk, Robert Cribbs, Zack Webber (HNTB), Michael Day (HNTB), Brent Godwin (HNTB)

9-1 Approval of the Agenda

Motion by Mr. Burrill supported by Mr. Beukema the approval of the agenda.

9-2 Public Comment

No public comment.

9-3 Consent Agenda

- a) Approval of Authority Board Minutes – August 27, 2025
- b) Reports
  - Project/Construction Report
  - Public Safety and Operations Report
  - Maintenance and Asset Management Report
  - Media Report

Motion by Mr. Small supported by Mrs. Merchant, the approval of Consent Agenda items a – b.

Motion carried.

9-4 President and CEO Report

Mr. Richardson reviewed the CEO report.

9-5 Other Business

No other business was conducted.

9-6 Adjournment

The meeting was adjourned at 8:54 a.m.

APPROVAL: \_\_\_\_\_  
Birgit Klohs, Secretary to the Board

HM