



GERALD R.
FORD International
Airport

Request for Proposals : Terrazzo Designs

Introduction

The Gerald R. Ford International Airport Authority (GFIAA) is requesting proposals from individuals to produce permanent designs that will be translated into terrazzo flooring. The purpose of this RFQ is to procure and execute terrazzo flooring in Concourse A. Interested artists will reply to this RFQ with their portfolios. Selected artists will be hired to develop designs, and from those designs 1-4 artists will be selected to produce final designs.

This RFQ is for the design concepts that will be installed by a third party contractor. The artists selected will be able to work closely with the contractor to ensure that the terrazzo accurately matches their artistic intent. No experience in terrazzo is needed, but artists will have the opportunity to learn what makes a successful design from the contractor on October 20th.

Solicitation and Project Schedule

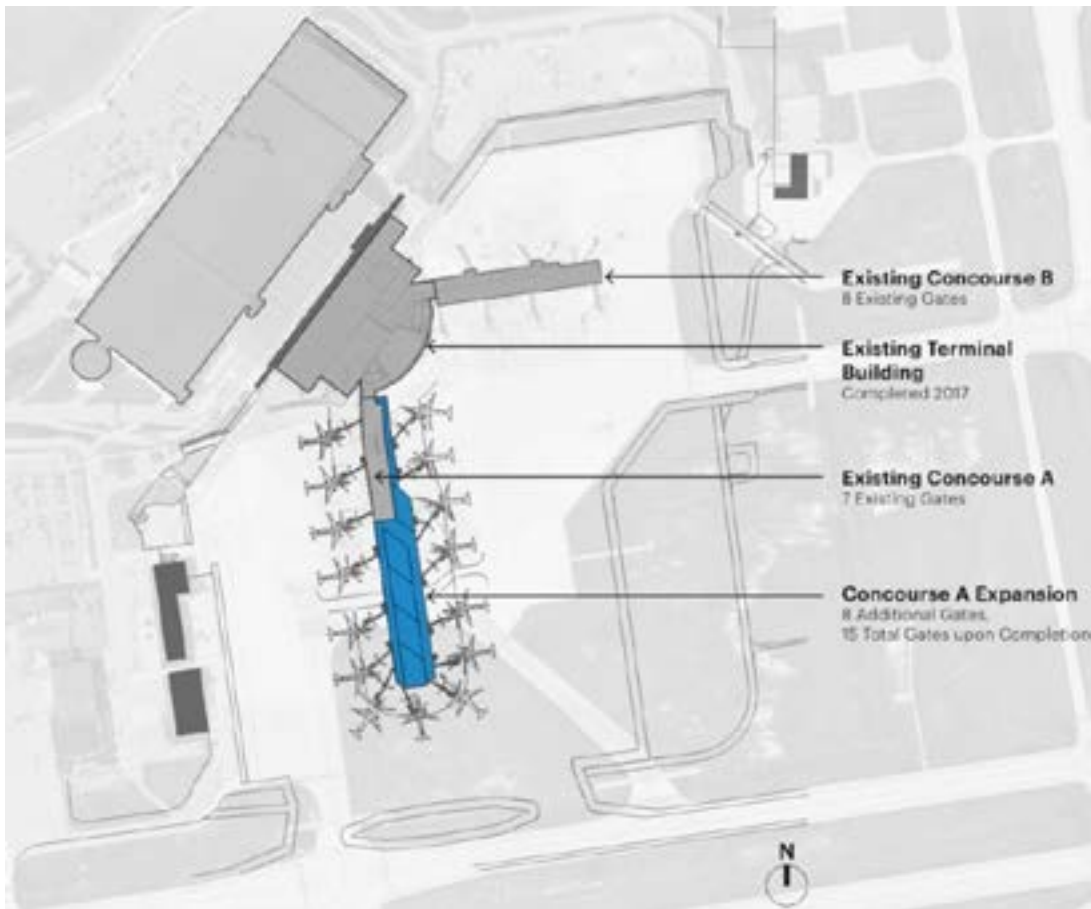
ACTIVITY	DATE
RFQ Issue Date	September 8, 2022
RFQ Due Date	October 3, 2022
Artist Selected	October 10, 2022
Terrazzo Overview	October 20, 2022 at 3:00PM
Concepts Due	November 11, 2022
Final Artist(s) Selected	November 21, 2022
Material Selection at Central Tile	December 1, 2022
Final Concepts Submitted	December 23, 2022
Project End Date	June 2023

GFIAA reserves the right to modify the deadline set forth in the above table in its sole discretion. Any such modifications will be stated in an addendum.

Background

In 2019, The Gerald R. Ford International Airport Authority unveiled Elevate, a series of improvements to GRR's facilities and infrastructure to meet growing demand for air travel and implement the airport's master plan vision. Gerald R. Ford airport consists of a central terminal and two connected concourses: Concourse A (currently 7 gates) and Concourse B (currently 8 gates). As part of Elevate, the Concourse A Expansion project will add 8 new gates to Concourse A, widening the 66-foot concourse to up to 120 feet and lengthening by over 500 feet. Reference Figure 1. The project is currently under construction with estimated completion targeting end of 2023.

[For complete information about this project please visit the Elevate website.](#)



Gerald R. Ford International Airport Overall Site Plan –Concourse A Expansion Project

Concourse A Design

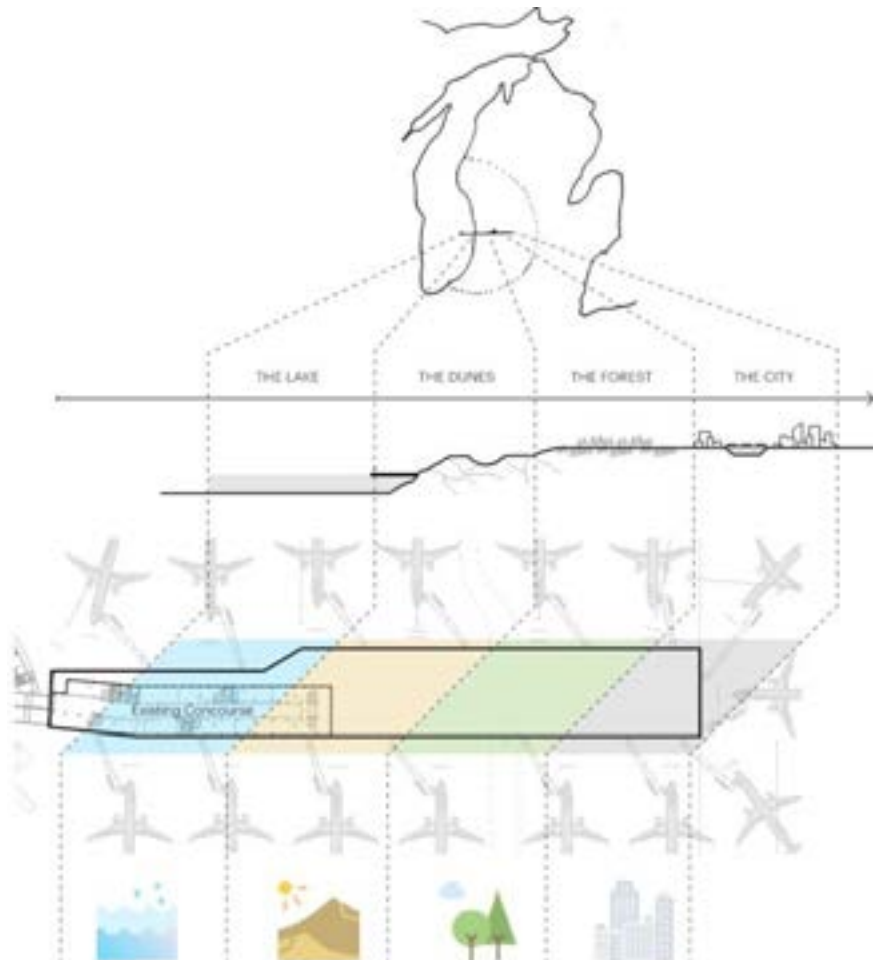
At the onset of the project, the design team along with the airport were clear on one direction as a result of the engagement with the local community: the project must represent a West Michigan identity. Every design and planning decision has carefully and deliberately been made to keep the focus on outstanding customer service, an elevated passenger experience, and creating a sense of place that is unique to GRR.

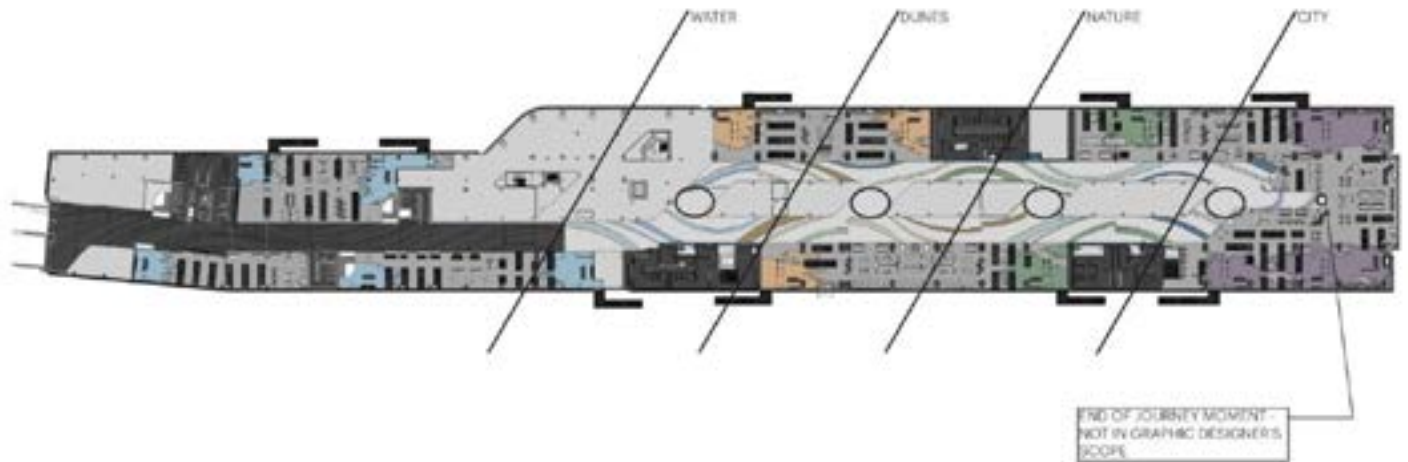
Inspired by the distinct characteristics of West Michigan, including the lake, the dunes, the woods/ agriculture and the towns and cities, the design team organized the project expansion to convey a sense of place as people moved through the concourse. Four zones along the concourse are organized and distinguished by variations in colors, materials, and lighting, each representing the journey through West Michigan. Reference Figures 4 and 5.

A central concessions spine runs the length of the new expansion providing access to local food and retail offerings. These amenities are strategically designed to provide unimpeded views to gates from the circulation zones as well as enhance the proximity between passengers and gates. The central concessions spine is enhanced by a clerestory space allowing daylight into the gathering and circulation spaces. The clerestories undulate down the length of the expansion mimicking the waves of the Great Lakes and reflect the airport's curbside canopy and branded imagery. In total, 20,000 SF of new amenities will be added to support the 15 total gates operating in Concourse A.

How do we foster an authentic 'sense of place,' uniquely tied to West Michigan at GRR, specifically in Concourse A design?

Integrate layers of design elements that can be seen, felt, tasted, heard and experienced tapping into West Michigan's
[context + identity]





Floorplan showing the journey through West Michigan – 4 Zones – Color and Materiality

Art Scope

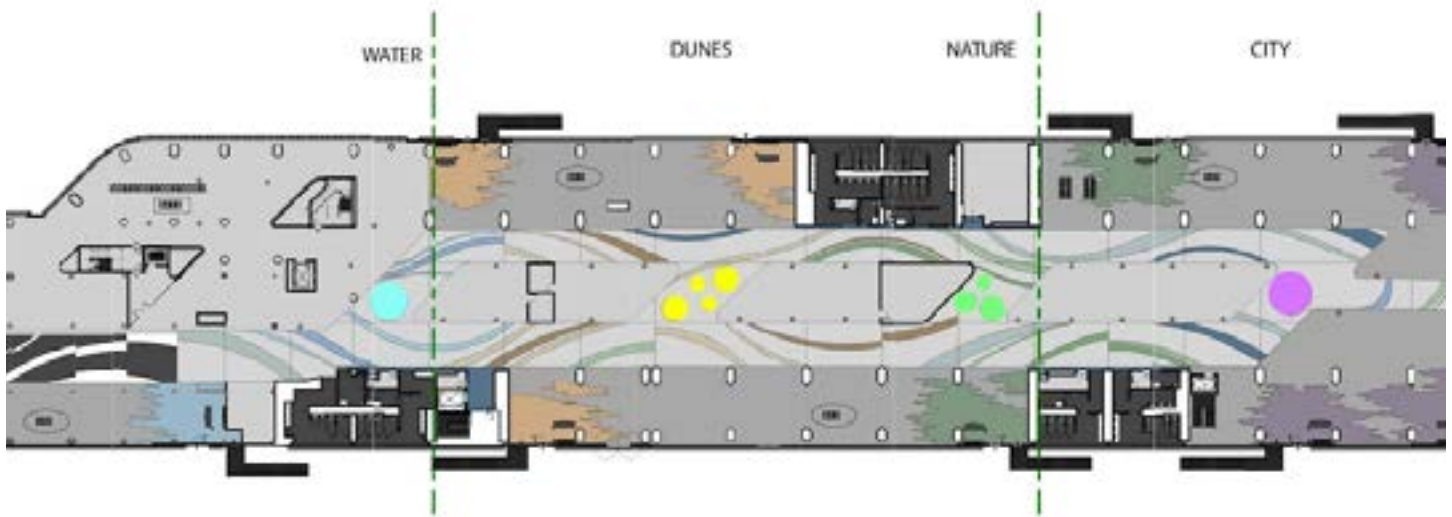
With the goal of creating a sense of place directly tied to West Michigan, the role of art in the Concourse A expansion project becomes an extremely important layer. Artists should aim to complement the physical and spacial context but also to encompasses and express the non-physical perception, diversity, and identity unique to Grand Rapids and the larger West Michigan community.



Concourse A Floor plan including themes and potential colors.

Terrazzo Flooring

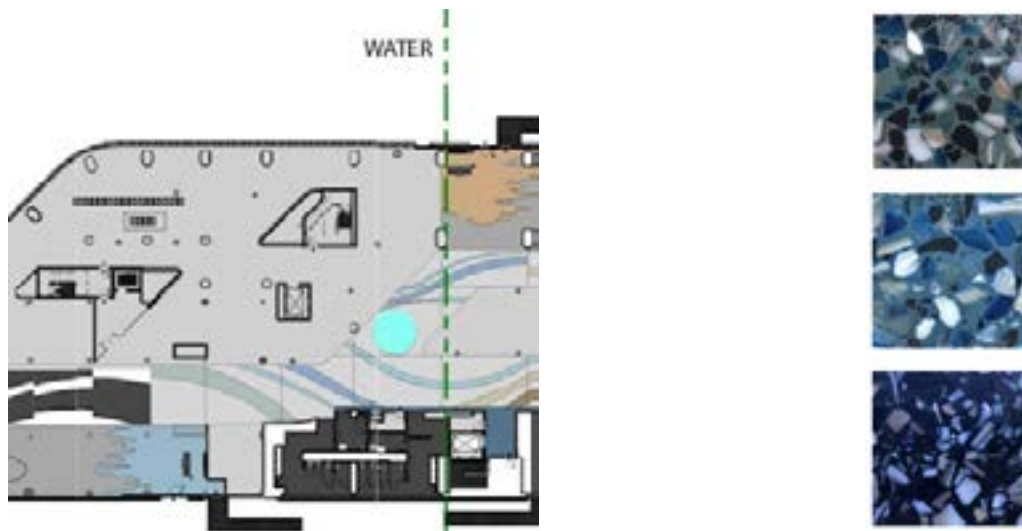
Aligning with the overall design intent for Concourse A project, the design team has identified 4 locations within the main concourse terrazzo flooring for a custom design. The 4 locations align with the 4 themes of West Michigan (the lake, the dunes, the woods/agriculture, and the towns/cities) and should be inspired by these concepts. The locations are highly visible and allow direct interaction with passengers as they walk to reach their gates or as they arrive and navigate to the main terminal space. Artists will be asked to propose for one or more of the different themes/locations. See below.



Concourse A Floor plan including terrazzo themes and locations.

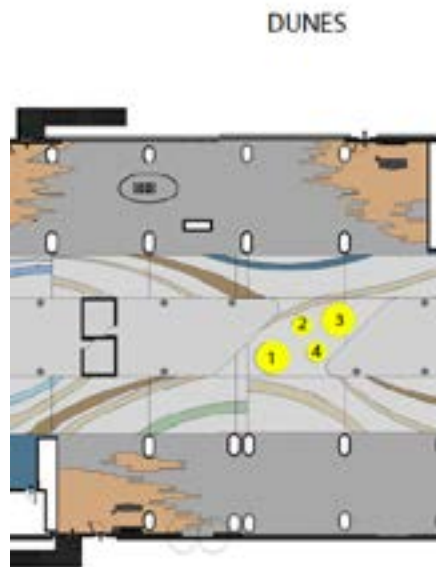
Terrazzo Flooring : Water

1. This design should reference Lake Michigan and its water elements.
2. The design area is 15ft in diameter.



Terrazzo Flooring : Dunes

1. This design should reference the Lake Michigan Dunes.
2. The design area of circle one is 10ft in diameter.
3. The design area of circle two is 5ft and 6in in diameter.
4. The design area of circle three is 10ft in diameter.
5. The design area of circle four is 5ft and 6in in diameter.



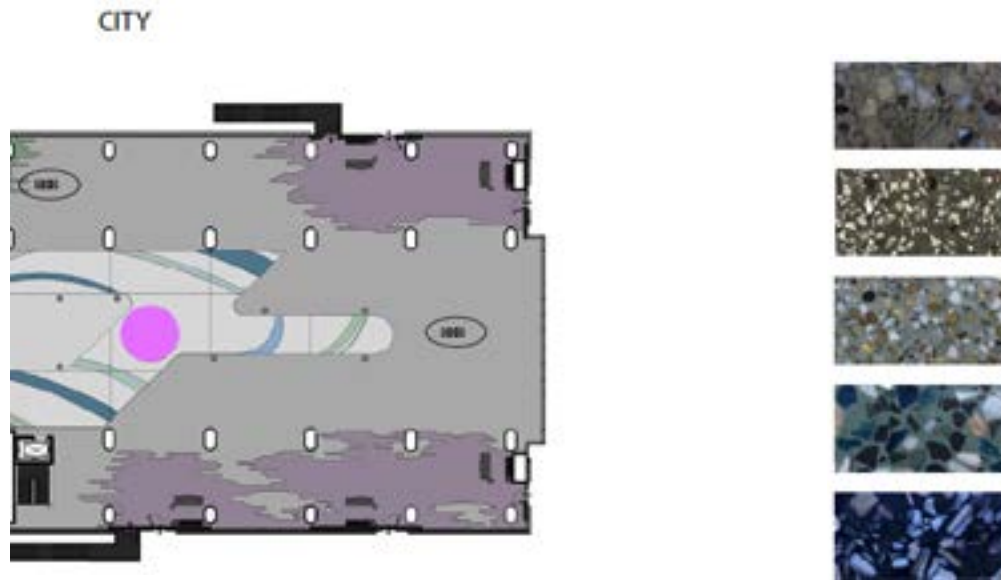
Terrazzo Flooring : Nature

1. This design should reference Michigan forests and agriculture. The palette should focus on green.
2. The design area of circle one is 8ft in diameter.
3. The design area of circle two is 5ft and 6in in diameter.
4. The design area of circle three is 9ft and 6in in diameter.



Terrazzo Flooring : City

1. This design should reference the cities and towns of Grand Rapids and surrounding West Michigan areas.
2. The design area is 17ft in diameter.



Terrazzo as a Medium

Although no experience in terrazzo is needed, artists should have a basic understanding of the medium. On October 20th, 2022 at 3PM EST, selected artists will have the opportunity to meet the terrazzo contractor virtually and hear a brief overview of the medium. At the time the contractor will go over design restrictions, colors, and other valuable information. It is mandatory that selected artists attend this meeting.

To get an idea from similar projects, [please watch this video*](#) from the Phoenix Airport and [this video](#) from the Pittsburgh Airport. [The National Terrazzo & Mosaic Association](#) is also a valuable resource.

**Please note, artists will be responsible for producing their own digital designs for the contractor.*

Budget

Artists selected from this RFQ will be provided a \$500.00 stipend to create terrazzo designs. They should be prepared to produce concepts for all four of the areas.

If an artists final design is selected they will be provided \$10,000.00 to produce final designs that will need to be converted to digital files for the contractor. Specific details about final files will be provided.

Project Process Details

1. Artists respond to this RFQ with required information by October 3, 2022.
2. Artist's are notified if they have been selected to move forward by October 10, 2022.
3. Selected artists will set up a phone meeting with the Project Manager during the week of October 10, 2022. This will allow the artist to ask questions and discuss next steps in more detail if needed.
4. Artists will attend the virtual Terrazzo Overview meeting with Central Tile on October 20, 2022. At this meeting artists will get an overview of the medium and have the opportunity to ask material questions.
5. Artists will design complete concepts for all four areas of the concourse. These designs will not be final, but should be detailed enough to fully express the artist's intent. These designs are due to the Airport Art Committee on November 11, 2022.
6. The Project Manager will notify the artists if they have been selected by November 21, 2022.
7. Final selected artists will attend the Material Selection meeting at Central Tile in Kalamazoo, MI on December 1, 2022. At this meeting artists will select the colors that will be used in the final installation of the design.
8. Final artists will submit final designs to the Project Manager by December 23, 2022. If any small revisions are needed the artist will be contacted.
9. Project completes June 2023.

Selection Process

Submitted artist portfolios will be reviewed by the Airport Art Committee. The Airport Art Committee will select up to ten artists to move forward to the next design phase. Artists selected to submit designs will be paid \$500 to develop four unique concepts.

The Airport Art Committee will select up to four artists to create final designs. Those artists will work closely with the Airport Art Project Manager and terrazzo contractor to finalize concepts.

Requirements

- Selected artists will need to be able to produce design concepts in accordance with the provided timeline.
- Selected artists will need to attend both the Terrazzo Overview (virtually) and Material Selection meetings. Travel stipends will be provided to artists for the Material Selection meeting.
- Artists must be over the age of 18 and a resident of Michigan.

How to Submit to the RFQ

Please submit the following information digitally prior to 11:59 p.m. EST on October 3, 2022 to: <https://www.dropbox.com/request/HXN52GuBaOaOq2sfapx7>

Submissions must contain:

- Artist name, address, email, website (if applicable), and phone number.
- Resume or CV that includes relative experience
- 10-15 images of relatable work.
- (3) professional references. Please include name, title, email, phone number and how they have worked with you professionally.

Electronic submissions shall be named with a form or portion of the artists's name as part of the document name.

The firm certifies the response submitted has not been made or prepared in collusion with any other respondent and the prices, terms or conditions thereof have not been communicated by or on behalf of the respondent to any other respondent prior to the official opening of this request. This certification may be treated for all purposes as if it were a sworn statement made under oath, subject to the penalties for perjury. Moreover, it is made subject to the provisions of 18 U.S.C. Section 1001, relating to the making of false statements.

Submissions may be withdrawn by written request only if the request is received on or before the opening date and time. Submissions not meeting these criteria may be deemed non-responsive.

GFIAA is not liable for any costs incurred by any prospective firm prior to the awarding of a contract, including any costs incurred in addressing this solicitation.

Public Art Program Summary

A formal Airport Art Committee and a Public Art Program was defined in 2018 thanks to the support of the Frey Foundation. The Art Committee is comprised of 4 Airport Authority staff members and 2 members of the local art community.

The primary objective of the Airport Art Committee is to utilize the airport public spaces to share and display artwork that reflects the West Michigan community with West Michigan residents and visitors.

Questions

Questions regarding this solicitation are to be submitted in writing to the Project Manager, Katie Moore prior to 5 p.m. on September 30, 2022. katiemanatee@gmail.com

GFIAA reserves the right to publish and respond to an inquiry, respond directly to the inquirer without publishing or not respond to the inquiry at its sole discretion.

It is the firm's responsibility to become familiar with and fully informed regarding the terms, conditions, and specifications of this solicitation. Lack of understanding or misinterpretation of any portions of this solicitation shall not be cause for withdrawal after opening or for subsequent protest of award. Addendums will only be published by the GFIAA Purchasing Department and available for review at www.flyford.org.

Terms and Conditions

GFIAA reserves the right to require that its standard terms and conditions apply to any actual order placed in response to a firm's submission. No attempt to modify GFIAA's Standard Terms and Conditions shall be binding, absent agreement on such modification in writing and signed by GFIAA.

No payment shall be made to the Respondent for any extra material or services, or of any greater amount of money than stipulated to be paid in the contract, unless changes in or additions to the contract requiring additional outlay by the Respondent shall first have been expressly authorized and ordered in writing by contract amendment or otherwise furnished by the GFIAA.

The intent of these specifications is to solicit a properly designed and all-inclusive response. Any requirements not in the specifications, but which are needed for such a response, are to be included in the submission.

The Gerald R Ford International Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Respondent shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

The Respondent shall observe and comply with all applicable federal, state, and local laws, ordinances, rules and regulations at all times during the completion of any contract with the GFIAA.

The terms of this request shall be interpreted, construed and enforced pursuant to the laws of the State of Michigan, and the Parties irrevocably consent to the jurisdiction of the federal and state courts presiding in Michigan.

The GFIAA is tax-exempt and a regional airport authority organized under 2015 P.A. 95, being MCL 259.137 et. seq.

Vendor Representation and Warranty Regarding Federal Excluded Parties List: The Respondent acknowledges that the GFIAA may be receiving funds from or through the Federal Government; such funds may not be used to pay any Respondent on the Federal Excluded Parties List (EPLS). The Respondent represents and warrants to the GFIAA that it is not on the Federal EPLS. If the Respondent is in non-compliance at any time during execution or term of this agreement (including any extensions thereof), the Respondent shall be in breach and the GFIAA shall be entitled to all remedies available to it at law or equity, specifically including but not limited to recovery of all moneys paid to the Respondent, all consequential damages (including the loss of grant funding or the requirement that grant funding be returned), and attorney fees (including the costs of in-house counsel) sustained as a result of the Respondent's non-compliance with this warranty and representation.

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, Respondent certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an “Iran linked business,” as that term is defined in the Act.

Insurance requirements are posted on the Documents and Forms page of the GFIAA website within the Purchasing Terms and Conditions document.

Termination For Cause: Should the firm fail to perform the Work as required by and in accordance with the schedule or time requirements, or otherwise violate any of the terms set forth in the Solicitation Request, it shall constitute breach of the Contract. Other than in force majeure situations, Respondent shall have five (5) calendar days to cure a breach of the Contract (the “Cure Period”) following issuance of GFIAA written notice. Failure to cure a breach of the Contract within said Cure Period shall allow the GFIAA to, without further notice to the Respondent, declare the Contract terminated and proceed with the replacement of the Respondent and the GFIAA shall be entitled to all remedies available to it at law or in equity including a claim against any required payment/performance bonds.

Termination Without Cause: Notwithstanding any other provision, at any time and without cause, GFIAA shall have the right, in its sole discretion, to terminate the contract by giving sixty (60) days written notice.

Although it is the intent to contract with one provider, the GFIAA reserves the right to contract with alternate sources if the Respondent is unable or unwilling to service its obligation, or it is deemed by GFIAA to be in its best interest to use alternate sources.

Assignment: Neither party shall assign or delegate any of its rights or obligations under this Agreement without the prior written consent of the other party.

Respondent warrants that they are an authorized provider of products or services of his/her submission.

Michigan Freedom of Information Act

Information submitted in this solicitation is subject to the Michigan Freedom of Information Act and may not be held in confidence after the Respondent’s submission is opened. A submission will be available for review after the project has been awarded.

GFIAA cannot assure that all of the information submitted as part of or peripheral to the Respondent’s submission will be kept confidential. Any Respondent submission language designated as confidential is considered automatically invalid and void. GFIAA is subject to the Michigan Freedom of Information Act, which prohibits it from concealing information on or associated with responses, successful or unsuccessful, once they are opened.

Evaluation, Status Updates / Awards Notification

The Authority reserves the right to request additional information it may deem necessary after the submissions are received.

As part of the evaluation process, Respondents may be requested to make an oral presentation, at the Respondent's expense, to an evaluation committee. Key staff to be assigned to this project must participate in this presentation unless otherwise waived by the Authority. The presentation may be followed by a question-and-answer session.

The Authority reserves the right at its discretion to waive irregularities of this solicitation process.

In the event of extension errors, the unit price shall prevail and the Respondent's total offer will be corrected accordingly. In the event of addition errors, the extended totals will prevail and the Respondent's total will be corrected accordingly. Respondent must check their submission where applicable. Failure to do so will be at the Respondent's risk. Submissions having erasures or corrections must be initialed in ink by the Respondent. Respondents are cautioned to recheck their submissions for possible errors.

The Respondent shall not be allowed to take advantage of error, omissions or discrepancies in the specifications.

The Authority, at its sole discretion, reserves the right to award to the Respondent whose response is deemed most advantageous to the Authority. The Authority, at its sole discretion, shall select the most responsive and responsible Respondent and evaluate all responses based on the requirements and criterion set forth in this solicitation while reserving the right to weigh specifications and other factors in the award. The Authority reserves the right to reject any and all submissions as a result of this solicitation.

The Authority reserves the right to award by line item when applicable and to accept or reject any or all parts of a submission.

Accelerated discounts should be so stated at the time of submission. If quick-pay discounts are offered, The Authority reserves the right to include that discount as part of the award criterion. Prices must, however, be based upon payment in thirty (30) days after receipt, inspection, and acceptance. In all cases, quick-pay discounts will be calculated from the date of the invoice or the date of acceptance, whichever is later.

Award notifications are posted on the Authority website. It is the Respondent's responsibility to monitor the website for status updates.