

Peter Simms

From: Ashley Thorsen
Sent: Wednesday, November 19, 2025 5:12 PM
To: _AA-Edwin Colon Ortiz; _AA-Ryan Butler; _Avflight-Allegiant-Steven Klingensmith; _AvFlight-Avelo-Parker Holder; _AvFlight-Frontier-Brooke Potes; _AvFlight-Jacob Roth; _Avflight-Monique Agnew-Huber; _Avflight-Steven Davidson; _DELTA-ChristopherPrice; _DELTA-DerekHarder; _Delta-Mandell Pressley; _DELTA-StevensButler; _Southwest-Kevin Davis; _Southwest-Lance Beglin; _SunCountry-Angelique Williams; _Swissport-Jeremy Sue; _Swissport-Laura Cronk; Dan Villalobos; Seth Thrasher; _Allegiant-Ben Orange
Cc: Alex Peric; Tom Cizauskas; AJ Nye; #Operations Staff; Casey Ries; _FAA-Nicholas Cobb; Vantine, Tyler (FAA); Mike Wouda
Subject: RE: Air Carrier Apron Parking Penalty Box WARNING
Attachments: 11.18.25 Assigned Deicing Spots.pdf

UPDATE on Air Carrier Apron for Winter Operations:

1. Please see the attached map for parking positions that were updated 11.18.2025. Changes are as follows:
 - a. Allegiant to Spot 1
 - b. SWA to Spot 2
 - c. Spot 3 OPEN
 - d. United to Spot 4 and 5
 - e. American to 6 and 7
2. Our snow crew has lost the end area (old spot 7) so it's imperative you have your crews park on the designated lines and spots assigned.
3. From the South concourse B and East concourse, A (all odd gates) you must pushback into the penalty box into your assigned spot to unhook aircraft. You should not be dropping and blocking the taxi lane for exiting or parking in someone else's spot.

This is effective immediately.

Thank you.



Ashley Thorsen, A.A.E. | Operations Director
Gerald R. Ford International Airport Authority
5500 44th St. SE, Grand Rapids, MI 49512
O: (616) 233-6035

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From: Ashley Thorsen
Sent: Wednesday, November 12, 2025 4:50 PM
To: _AA-Edwin Colon Ortiz <edwin.colon.ortiz@aa.com>; _AA-Ryan Butler <Ryan.Butler@aa.com>; _Avflight-Allegiant-Steven Klingensmith <sklingensmith@avflight.com>; _AvFlight-Avelo-Parker Holder <parker.holder.avflight@gmail.com>; _AvFlight-Frontier-Brooke Potes <bpotes@avflight.com>; _AvFlight-Jacob Roth

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Cc: Alex Peric <aperic@grr.org>; Tom Cizauskas <tcizauskas@grr.org>; AJ Nye <anye@grr.org>; #Operations Staff <OperationsStaff@grr.org>; Casey Ries <cries@grr.org>; _FAA-Nicholas Cobb <nicholas.cobb@faa.gov>; Vantine, Tyler (FAA) <tyler.vantine@faa.gov>; Mike Wouda <mwouda@grr.org>

Subject: Air Carrier Apron Parking Penalty Box WARNING

Importance: High

Airline Station Managers and Supervisors,

This letter serves as a formal reminder and warning regarding compliance with assigned aircraft parking positions on the air carrier apron penalty box. See attached.

In September of this year, the Airport assigned parking positions that were communicated and distributed to all airline partners. These assignments were developed to ensure the safe, efficient, and coordinated operation of all carriers and to minimize congestion and operational delays on the apron during winter operations.

Recently, Airport Operations and others have observed multiple instances where aircraft have been parked outside of their designated positions or in the wrong position. This non-compliance has caused, or has had the potential to cause, operational impacts to other carriers and to airport operations. This does not demonstrate cooperative use of shared facilities. All airline partners are expected to adhere to assigned parking allocations at all times.

Effective immediately:

- Any airline whose actions result in an operational impact to another carrier or the airport's operation may be subject to a **fine** in accordance with the Airport's Rules and Regulations.

Our goal is to maintain safe and efficient operations for all stakeholders. Continued disregard for parking assignments will not be tolerated and will result in enforcement action. Please ensure all relevant personnel (ramp agents, operations control, ground handlers, etc.) are aware of and comply with these requirements.

If you have questions about your assigned parking positions or require clarification, please contact Ashley.

Thank you for your immediate attention and cooperation.

Sincerely,
Ashley Thorsen
Operations Director



Ashley Thorsen, A.A.E. | Operations Director
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