

**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY  
OPERATIONS AND MARKETING COMMITTEE MINUTES  
Wednesday, September 23, 2020  
8:00 a.m.**

Present: Floyd Wilson Jr., Doug Small (via Teams), Roger Morgan, Dan Koorndyk

Also Present: Tory Richardson, Alex Peric, Casey Ries, Stephen Clark, Michelle Baker, Moe Khattak, Margie Witbeck

Present via Audio Conferencing:

Lisa Carr, Maureen Lynch, Matt Zeilstra, Clint Nemeth, Tom Cizauskas,  
Tim Haizlip, Jon Couchenour, Laura Feigel

9-1 **Meeting Minutes**

The Operations and Marketing Committee minutes of September 23, 2020 were approved as submitted. Motion by Mr. Morgan, supported by Mr. Small. Motion carried.

9-2 **Public Comment**

No public comment.

9-3 **Resolution 20-37: South Perimeter Road Reconstruction, Drainage Improvements – Construction Contract**

Ms. Baker said that the gabion stormwater management structures are failing. Staff recommends removing and replacing them with stormwater pipe and spillways as well as reconstructing the perimeter road at the current low water crossing. The gabion structures were installed in 1995 to protect the slope from erosion. She said that of the three bids that were received, the lowest bidder was Kamminga & Roodvoets with a bid of \$425,132.50.

Mr. Morgan asked if piping will be added under the road and Ms. Baker said there will be piping added under the road and a catch basin will be added as well.

Motion by Mr. Morgan, supported by Mr. Koorndyk, the approval of a contract with Kamminga & Roodvoets, Inc. for the South Perimeter road reconstruction, drainage improvements project and authorize the President and CEO to sign. Motion carried.

9-4

**Resolution 20-38: MDOT/EGLE Municipal Airport Grant Contract**

Ms. Baker said that funds from the MDOT/EGLE Municipal Airport PFAS grant will be used to collect soil and groundwater samples at five previous AFFF use areas and surface water samples associated with two existing stormwater outfalls.

Mr. Morgan asked if we've been compliant and if we should expect any surprises. Ms. Baker said we are compliant, and she does not expect to find anything out of the ordinary.

Motion by Mr. Morgan, supported by Mr. Koorndyk, the approval of a contract with LimnoTech, Inc. for implementation of an accepted investigation work plan associated with a 2020 MDOT/EGLE Municipal Airport PFAS grant and authorize the President & CEO to sign. Motion carried.

9-5 **Resolution 20-39: FedEx Facility Improvements**

Mr. Ries said that FedEx Facility improvements have been identified, prioritized, recommended, and priced by O-A-K as noted in a 2019 building 207 lease renewal. Local FedEx staff has reviewed and concurred with improvement priorities. He said that 17 million dollars will be generated over the term of the lease. The on-call construction change order with O-A-K is not to exceed \$250,000.

Motion by Mr. Morgan, supported by Mr. Koorndyk, the approval of a contract change order with O-A-K for improvements to portions of building 207 leased to the Federal Express Corporation. Motion carried.

9-6 **Air Service and Marketing Update**

Mr. Khattak shared a presentation and said that GFIA is trending above the national average for checkpoint throughput and that Allegiant continues to gain market share based on passengers carried. He said that the seating capacity continues to increase steadily, however load factors have recently reduced most likely due to new emerging COVID-19 hot spots and restricted capacity on some airlines.

Mr. Clark reviewed the target markets of business and leisure travelers, commercial developments and air cargo. He said that the FIS Groundbreaking event had representation from Kent County, Airport Board of Directors, Airline Leadership and other Airline Tenants. Mr. Clark said he has been working with Delta for stakeholder tours of the Airport to instill safety in the business travelers. He added that the advertising value of recent media impact is \$15,485 and that our social media pages are getting great engagement.

9-7 **Project/Construction Report**

Mr. Ries asked if there were any questions regarding the Project/Construction Report and there were not any.

9-8 **Other**

No other information was shared.

Meeting adjourned at 9:00 a.m.  
maw